

# HAVERSHAM cum LITTLE LINFORD PARISH COUNCIL

## MINUTES OF THE MEETING OF THE HAVERSHAM CUM LITTLE LINFORD PARISH COUNCIL HELD AT HAVERSHAM SOCIAL CENTRE ON MONDAY 17<sup>th</sup> OCTOBER 2016 at 7.30pm

### PRESENT.

Cllrs I Burgess (Chair), P Furniss, N Watson, P Williams, C Langham, B Clift and E Neal. Ward Councillor A Geary. 3 members of the public.

Clerk J Vischer.

### 1. APOLOGIES

None.

### 2. PUBLIC FORUM

A resident complained of the lack of notification about the recent gas pipe renovation works in Wolverton Road which caused disruption asking if the Parish Council had been notified. The answer was no advance warning had been issued. Neither had Ward Cllr Geary received notification. Utility companies were under no legal obligation to give advance warning.

Resident Kieron Tanner was present for the Skate Ramp item.

### 3. COUNCILLORS DECLARATION OF INTEREST on any matters pertaining to this agenda – Cllrs Watson, Furniss and Neal declared a standing interest in item 6.5 as adjacent residents.

Ward Cllr Geary on all Planning.

### 4. APPROVAL OF MINUTES

The minutes of the meeting held on 19<sup>th</sup> September 2016 were approved subject to several minor amendments.

### 5. MATTERS ARISING FROM PREVIOUS MINUTES

**5.1 Email communication discussion** – it was agreed that an email protocol be established comprising: a) the Clerk should add 'respond by' + date when expecting replies; b) the main addressee(s) MUST reply by the due date; c) the secondary addressee(s) – 'cc' box - are not required to reply; d) one subject per email; e) councillors must regularly consult their inboxes; f) replies should be habitually 'reply all' and not just reply to sender. It was agreed that this would be reviewed at the next meeting in order to test the protocol.

**5.2 Neighbourhood Plan** – Cllr Williams had scrutinised the advice regarding this topic – not to be confused with Parish Plans – and circulated the MK Council document Neighbourhood Planning in Milton Keynes to parish councillors via email. She had been strongly advised to seek an introductory meeting with MKC officer at Development Planning, James Williamson to discuss the appropriateness of having a Neighbourhood Plan, financial costs and funding support. The entire process may take as long as 77 weeks and was completed with a local referendum. Cllr Williams to arrange dates and times before the next meeting.

**Cllr Williams**

**5.3 Signage on recreation field** – The dog signs were all ready to be fixed up but the Chair apologised for not having had the time and good health to carry out the task.

**Chair**

**5.4 Speed Indicator Device (SID)** – Cllr Neal reported that the downloaded data - by Castlethorpe PC who manage the recorder - had not been copied to him. Neither had the Chair/Clerk received any confirmation that the task had been carried out, let alone seen the data itself. Cllr Neal suggested that data might have been uploaded directly to <http://www.mytrafficdata.com>. Cllr Neal to verify. The Chair invited Cllr Neal to check with Castlethorpe PC to see if it was the Parish Council's turn to use the equipment again. Cllr Neal was also asked to procure a data-recording card as it appeared that Castlethorpe PC's card was still being used.

**Cllr Neal x 3**

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**5.5 Skate Park proposal** – Resident Kieron Tanner had sent through another quote for the groundworks aspect of the project but this was slightly more than the first, which had already been higher than expected. He agreed to provide a third quote. The Clerk reported that the Hockey Foundation informally had returned the full application form with areas marked for a little more information/explanation. They would be happy to receive the revised version. The Clerk reminded councillors that the total budget cost had been set at £15,000 of which 50% was being sought from the Foundation – the remainder to come from Section 106 funds. The original quote for the halfpipe itself was £9,500. The Clerk stated that the revised form would be sent back in the next few days. **Clerk**

**5.6 Land Registry - Former Anglian Water land behind Brookfield Road** – no update.

**5.7 Land Registry rectification** on BM 338140 (Rec. Field) – Cllr Furniss offered to take this matter up following her recent research into the history of the Field land ownership. This was agreed. Clerk to send Cllr Furniss all relevant communications with MKC to date. **Clerk**

**5.8 Any Other Matters** –

**5.8.1 Risk Assessment Schedule (Annual Meeting)** - The Chair had reviewed the document, which was thus signed off with no changes. Following his trawl through the following points were raised –

- Had the clerk received annual pay increments “...in agreement with NALC/SLCC recommendations. To be determined once revised figures are notified and backdated to 1 April each year.” Clerk to research. **Clerk**
- The annual “inspection of trees on the Crescent” had not taken place for a number of years and needed to be arranged. **Clerk**
- Brick-built planters – the semi-circular backing ‘wall’ needed repair on the ‘Broadacre’ planter. This prompted a discussion about the need to reinforce the backing ‘wall’ of all the planters with a brick pier to make them more resilient to accidental damage by mowers etc. Clerk to confer with Pat Gibbons. **Clerk**

**5.8.2 footpaths 42 & 43** The Clerk had re-reported to the footpaths officer as they had still not been reinstated following harvest. On 22 September her reply stated that “I have inspected the area and written to the landowner requesting that the paths are redefined”.

**5.8.3 old ‘Watch Your Speed’ sign** Cllr Furniss stated that the one on Wolverton Road was still there. The Clerk had requested its removal on 4<sup>th</sup> October but had yet to receive any reference number.

**5.8.4 Hedge by Beech Tree Close** – the Clerk had received another quotation from a new contractor RTM Landscapes Ltd., that was slightly cheaper. In between meetings it had been agreed to accept this quotation in order to expedite the work.

## 6 PREVIOUSLY REPORTED ENVIRONMENTAL ITEMS

6.1. Railway bridge/Old Wolverton roundabout – overgrowing shrubs reported 20 Sep: FS6850944. Still uncut.

6.2. Triangle Green culvert/drain blocked reported 20 Sep: ref FS6975137 – ‘under investigation’.

6.3. Drains –

6.3.1. Drain by planter and adjacent drain, Wolverton Rd. – reported 23<sup>rd</sup> April & 16<sup>th</sup> May - FS2704048 & FS3040422

6.3.2. Drains on the hill between the upper and lower villages – new ref FS4297097

6.3.3. Drain on Lt Linford Lane – new ref FS4300030

6.3.4. Several blocked drains in Wolverton Road (resident)

The Clerk had contacted the Highways lead officer Kim Hills after the last Parish Council meeting to arrange a site meeting but there had been no response. The Clerk had subsequently learnt that the officer had been taken ill. Ward Cllr Geary who recommended two other possible officers to contact confirmed this. Councillors agreed that if no response was forthcoming from either of these officers that the Clerk write to Duncan Sharkey, Service Director Housing and Community, to complain about the lack of action. **Clerk**

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- 6.4. Recycling lorries (using the village as a shortcut) – The meeting between the Head of Waste and Environment, Andy Hudson and Chair/Clerk had not yet been arranged. The Chair would note again if the same recycling lorry was continuing to use the village as a shortcut. **Chair**
- 6.5. Verge by Little Linford Lane MK Council depot reported 23<sup>rd</sup> March given MKC Ref 890639 – The clerk had re-reported dumped concrete on June 23<sup>rd</sup> ref FS4283073 - logged as resolved 4 July. Subsequent to further information/photographs from Cllr Williams the matter was re-reported 4<sup>th</sup> October - new ref: FS7897000.
- 6.6. The pavement on the hill between the upper and lower villages – *ref 737382*. The Clerk had re-logged this under the new system – given ref FS4301554 - re-reported 13 July. After re-reporting this to Kim Hills it had been noted that pavement weeds had been sprayed with weedkiller and a section at the bottom of the hill had been scraped clean. However here the work had ceased. The actual re-surfacing remains outstanding. To be monitored.
- 6.7. Street gutter weeds in Brookfield Rd – new - ref FS4300224. Work not carried out yet.

### 7. PHONEBOX REMOVAL

It was agreed to reply to the BT consultation requesting that the two remaining telephone boxes be kept in case of power failure. **Clerk**

### 8. LANDSCAPE CONTRACT RENEWAL

Cllr Watson reported that following discussions with current stand-in contractor about the poor quality of the mowing on the allotments the contractor had not accepted the proposal that payment be made subject to quality control. The contractor had then refused to take on the plot strimming that was urgently required. Another suitable contractor had been too busy to take on the work. Cllr. Watson proposed that whoever is granted the contract in the next round be made to subscribe to 'payment subject to quality control' procedures. This was agreed.

### 9. ALLOTMENTS.

- 9.1. Consultative Group - Cllr Watson reported that the informal group was going well having held two meetings and various tasks around the allotments having been carried out.
- 9.2. Further budget items –
  - 9.2.1. in addition to the 'skip' provision reported previously Cllr Watson stated that a repair made to one of the gates had revealed a need for the re-setting of gateposts.
  - 9.2.2. 'Re-wiring' to the chain-link section on one of the gates was needed as it had been cut through. Cllr Watson to research prices. **Cllr Watson**
  - 9.2.3. Some of the trees at the bottom of the allotments may need further tree work to ensure stability. It was agreed to link this to the inspection of the Crescent trees. **Clerk**

### 10. PLANNING MATTERS

#### ***Planning Applications***

- 10.1. ***Previous*** - - 16/02057/FUL 50 Wolverton Road, Single storey rear extension to form a garden room. *Permitted*
- 10.2. 16/02255/FUL 84 Wolverton Road, Prior notification for a proposed single storey rear extension measuring 5.0 metres from the rear wall of the existing dwelling with a maximum ridge height of 4.0 metres and maximum eaves height of 3.0 metres. (re-submission of 16/01530/FUL). *Prior approval not required*
- 10.3. 16/02270/OUT Land At Linford Lakes, Outline planning application (all matters reserved except for access) for the residential development of land north of Wolverton Road (Linford Lakes) (up to 250 units), with access and provision for drainage, open space and amenity areas and the creation of an area for car parking (25 spaces) on land off Little Linford Lane for use in association with the use of land for an extension to the River Valley Park. *Pending*

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- 10.4. NEW** – 16/02560/ANOT Crossroads Farm, Notification of intention to extend existing agribuilding – *For Information Only*
- 10.5.** 16/02825/FUL 15 High Street Haversham Demolition of existing rear conservatory, attached store and front and rear outbuildings and the erection of a two storey rear extension to existing dwelling and proposed new dwelling to south of existing dwelling and hard-standing to the front. It was agreed to object on similar grounds to a previous application at 17 High St along the lines of being out-of-character *viz:* intrusive development in open countryside, restricted on-plot parking likely to lead to an increase in on-street parking, an incongruous building element that would be visually discordant. **Clerk**
- 10.6.** 16/02948/FUL Hall Farm Little Linford Lane Little Linford Prior notification for change of use of existing agricultural barn to dwelling house (use class C3) and associated works. No objection in principle but the Parish Council would like to see that as a condition the old farm buildings are dismantled as the property is no longer a working farm. Development must be sympathetic to the existing stone buildings.
- 10.7. Other Planning related matters**
- 10.7.1.** Gallagher's Estates PlanMK submission: update on Action Group. Ward Cllr Geary explained that although the situation had evolved the Action Group had not had any further activities planned for the time being. The Society of Merchant Venturers seemed to be working alongside Gallagher's Estates in that they owned Mill Farm and Dairy Farm adjacent to the western end of the proposed site. Both companies were buying or placing options on properties that come up in that area. However Ward Cllr Geary still felt confident that the Action Group and the Parish Council were on the same side as MK Council in opposing satellite settlements. PlanMK consultation findings would be available in 'early 2017'. Its release would be followed by a Cabinet Decision to accept the findings. This in turn would naturally lead on to a Public Enquiry in the Spring/Summer of 2018. It was at this juncture that the developers could challenge MK Council's decision.
- 10.7.2.** 11/01193/FULEIS - A wind energy development comprising the erection of fifteen wind turbines, each with a maximum overall height of up to 120m together with access tracks and hard standing areas and a temporary site compound. - Stoke Lodge Farm Purse Lane Stoke Goldington Newport Pagnell MK16 8LW. *Pending.*

### **11. REPORTS FROM REPRESENTATIVES** Clift clerk still to meet ref website

**Cllr Furniss** – New Waste Plant visit – councillors agreed with Cllr Furniss that the visit, which took place on 12<sup>th</sup> October, had been very informative. A follow-up visit once the plant was fully functioning had been suggested and agreed in theory by Amey.

**Cllr Clift** reported back from the Haversham Social and Community Centre (HSCC) committee meeting. The main item of discussion concerned HSCC's contribution to the new car park which the school believed was promised and the HSCC could not afford. The school was asking for £5000, although they would accept an annual payment of £1000 per year for 5 years. The Chair added that he believed an original contribution of £10,000 had been agreed. HSCC were awaiting the fair-charging invoice for its share of the premises bills. Firework Night would be staged on Saturday November 5<sup>th</sup>.

**The Chair** reported back from the school governors' Finance and Development Committee meeting. The HSCC Car Park contribution had been discussed. Governors were still trying to recruit a new member of staff.

### **12. FINANCIAL MATTERS**

#### **12.1. Accounts for Payment -**

- a) Clerk's salary - £257.57; b) Admin expenditure - £45.64; c) Dog bin emptying - £30.00; d) Landscaping (incl. allotments) - £600.00.

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### 12.2. Financial Statement to 26<sup>th</sup> September 2016 –

Lloyds bank statement	<b><u>£17,038.69</u></b>
Presented cheques since last report	£2,411.39
Receipts since last report (including VAT reclaim of £6,545.87)	£14,145.87
National Saving Account at 1 <sup>st</sup> January 2016	£10,378.62
Total of Lloyds and NSB Accounts	<b><u>£27,417.31</u></b>
Less Allocated reserves	£13,732.57
Less Outstanding Cheques	£1,597.41
<b>Available funds at October Meeting</b>	<b><u>£12,087.33</u></b>

**Resolved:** The above financial statement and payments were approved.

### 13. COUNCILLORS NEW ITEMS

- 13.1. **Cllr Langham** – a resident had asked for another dog bin to be positioned at the top of Wolverton Road. The Clerk was invited to cost such an item for the budget meeting. **Clerk**
- 13.2. **Cllr Williams** - the lower gate down Mill Road was damaged as it no longer closed. Clerk to inform Parks Trust. **Clerk**
- 13.3. Neither of the two life-belts were of much use by the river down Mill Road. One was not at its station, floating and jammed in the river; the other was so well hidden behind overgrown bushes that it would be hard to retrieve and use. Clerk to contact the Environment Agency. **Clerk**
- 13.4. **Cllr Neal** – reported that the traffic light sequence for traffic passing under the railway bridge at Old Wolverton was no longer 'smart' and thus causing congestion at busy periods. Either a sensor was faulty or the sequence deliberately altered for some purpose. Clerk to report. **Clerk**
- 13.5. Pothole on the lowest speed bump for Wolverton-bound traffic to be reported. **Clerk**
- 13.6. **Cllr Clift** – to meet with Clerk to be introduced to the workings of the website with a view to managing inputs.
- 13.7. **The Chair** – reported overgrown vegetation between the Old School House and the Church. Clerk to contact Randall Estates. **Clerk**

### 14. PUBLIC FORUM

Ward Cllr Geary mentioned the Society of Merchant Venturers plan for 5000 homes north of Gayhurst.

15. DATE OF NEXT MEETING Next meeting: 21<sup>st</sup> November 2016 at Haversham Social & Community Centre at 7.30pm Then 19<sup>th</sup> December 2016.

**The meeting closed at 10.05pm**

Signed

date