

HAVERSHAM cum LITTLE LINFORD PARISH COUNCIL

DRAFT MINUTES OF THE MEETING OF THE HAVERSHAM CUM LITTLE LINFORD PARISH COUNCIL held at Haversham Social and Community Centre on Monday 16th October 2017 at 7.30pm

PRESENT- Cllrs N Watson (in the Chair), C Langham, P Furniss, P Williams and E Neal. R Jones and M Billings from the Parochial Church Council; 1 member of the public Clerk J Vischer.

1. APOLOGIES

Cllrs I. Burgess, B. Clift; Ward Cllr A. Geary. These were accepted.

2. PUBLIC FORUM

2.1. Philip Turnbull described his proposal for a footpath to the east of the lower village, behind the hedge. This would enable pedestrians to walk off the narrow road where there was no pavement. Clerk to enquire of Milton Keynes Council as to the possibility of doing this. **CLK**

2.2. Mr Jones (PCC Treasurer) and Ms Billings explained how their project to improve the disabled access to the Church by relaying the floor of the porch had proved to be much more costly than estimated. All relevant permissions for the project had been received but a quotation for the works had come in at £6,000 instead of the estimated £2,000 - the Parish Council Section 106 fund amount. A further quote had been obtained which had come in at £6,500. The Parish Council agreed to look into the options and report back before the next meeting.

3. COUNCILLORS DECLARATION OF INTEREST on any matters pertaining to this agenda – Cllrs Watson, Neal and Furniss declared a standing interest in item 17.1 as adjacent residents. Cllr Langham regarding Skate Park Project as adjacent resident to the recreation field.

4. APPROVAL OF MINUTES

The minutes of the meeting on 18th September 2017 were approved. Proposer Cllr Furniss, seconder Cllr Langham. Unanimous.

5. MATTERS ARISING FROM PREVIOUS MINUTES

5.1. Demolished Planter – Clerk to obtain a quote for the removal of the debris. The decision on whether to replace the planter was deferred. **CLK**

5.2. Speed-limit roundel - the Clerk had enquired as to the possibility of paying for the creation of a speed roundel on the road surface at the entrance to the lower village. No reply from MKC Highways as yet.

6. ARCHIVING – Digital – Councillors agreed with Cllr Neal's proposal to run with the Acronis storage system pending the appointment of the new Clerk.

7. WEBSITE – The Chair congratulated Cllr Clift on the progress so far with regard to improving the current website. It was agreed that the quote for a new website from the same provider was excessive.

8. CLERK'S SUCCESSOR –

8.1. It was agreed to invite the two candidates to write a letter of application for the post proposing an interview date 26th Thursday at 7.30pm Clerk to check availability of meeting room. Cllr Williams, Watson and the Clerk to sit on the interview panel.

8.2. It was agreed to set aside reserves for the purchase of a reasonably priced Parish Council laptop computer or tablet principally for the transfer of the accounting software – pending appointment of new Clerk.

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9. **DEVOLVEMENT OF SERVICES** – Debate regarding putting aside allocated funds for these services that were already being paid for through local taxes and delivered by MKC was left unresolved. However it was agreed that consultation with the wider community over raising the precept for these services should be a pre-requisite to any decision.
10. **ALLOTMENTS** – Cllr Watson reported that the grouped plots taken by the Branch Out Group had been successfully ploughed. The base for the new structure was being laid and a temporary toilet was in position.
11. **NEIGHBOURHOOD PLAN** – Cllrs Williams reported that the planned walk-around on 27th September to ‘walk the village’ had taken place with the consultant and Cllrs Williams, Clift and Burgess. The first tranche grant had also been approved. The foundational meeting of the NPDG would be taking place on 15th November. Cllr Williams to email details - all invited. Mr Tanner was also invited to attend. Cllr Williams reported that the consultant had requested a short questionnaire be circulated throughout the villages – Cllr Williams to circulate draft for comments.
12. **SKATE PARK PROJECT** – shortly after the last meeting the MK Community Foundation had awarded the grant for the full £5,000. There had still been no responses received by the Clerk as a result of the lengthy article/request for views published in the last issue of the Magazine. Mr Tanner asked that the groundworks be commenced as the time-limit had been reached for the quotations. Councillors felt that this would be premature. As there was a still a shortfall of just under £2,000 on the £15,000 project, it was agreed to check that further Section 106 funds could be applied for to cover the shortfall.
CLK
13. **SPEED INDICATOR DEVICE** – No update as Cllr Neal awaiting a call from Cllr Burgess regarding downloading the data.
Cllrs Burgess/Neal
14. **MAGAZINE COSTS IMPROVEMENTS** – The itemised latest invoice from NBR Printing had thrown up no unexpected expenditure. Comparable quotes from three other printers showed considerable cost-savings. It was agreed that Cllrs Langham/Williams arrange to discuss with the Magazine editor. The Clerk reported that advertising revenue had ceased completely since March and very little had come in over the past year.
Cllrs Langham/Williams
15. **REPORTS FROM REPRESENTATIVES**
 - 15.1. **Haversham Social and Community Centre** - Cllr Clift had emailed a summary report. The Centre had requested that the Crescent Green be used as the venue for refreshments during an Open Gardens event next summer. No objections to this were raised. HSCC had also asked to use the Recreation Field for the Village Fete. This was agreed subject to the usual conditions and that suitable toilet facilities would be available.
 - 15.2. **Save St. Peter's Group** (Stanton Low) – Cllr Furniss referred to her email circulated between meetings regarding recent vandalism at the Church and the de-classification of the cross-country lane. Cllr Furniss to enquire of the Parks Trust as to what progress was being made on the de-classification.
 - 15.3. **MK Waste Recovery Park** – Both Cllrs Furniss and Neal had complained of smells coming across the valley. The representative from the Recycling Factory had attended their homes but unfortunately the odour had died down by this time. Cllrs Furniss and Neal to continue to monitor the situation.
 - 15.4. **Parishes Forum** – no meeting. Next meeting: Thursday 19th October at the Council Chamber at 7pm.
 - 15.5. **Haversham School** – Cllr Burgess had filed a note that the school had requested the use of the Recreation Field for sporting activities during the period of the construction works. This was agreed in principle providing they did not clash with village events which would have priority.
 - 15.6. **Rural North West Forum** – Meeting date not set yet.

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16. ONGOING ENVIRONMENTAL ITEMS

- 16.1. Low-set drain cover on the High St - FS58995667 No update.
- 16.2. Overgrowing hedges on Little Linford Lane – (FS56286832, July). These had been done but not on the concrete bridge and other side.
- 16.3. Road/tarmac improvements - a roundabout 'bump' at the junction Wolverton Rd/Brookfield Road; a road narrowing island at the bottom of the hill at the Eastern end of the High St; the possibility of a pedestrian-crossing across Wolverton Road. – June. Asked to wait until MKC could put an officer on to it. No officer by October meeting. **CLK**
- 16.4. Wolverton Rd Streetlight 16A gone out – reported 23/02/17 - FS13381292. Still out. To re-report **CLK**
- 16.5. Footpaths 42 & 43 – still outstanding. The crop had been harvested and so access was suitable however it did appear as though the width of the paths had never been widened.
- 16.6. Drains – further correspondence. No update from Cllr Burgess. **Cllr Burgess**
- 16.7. Monitoring Recycling lorries using village as shortcut. Cllr Burgess had compiled a detailed list of 6 passes by 3 recycling lorries which had been reported to Nick Hannon the new Head of Waste. The response had been along the lines that as they had only been logged as passing through on average one day every month that this was not an unacceptable frequency. This response had missed the point that they had been seen more or less on a weekly basis simply not 'logged', as pen and paper were not to hand.
- 16.8. Verge by Little Linford Lane MK Council depot reported 23rd March 2016. Re-reported dumped concrete June 23rd ref FS4283073. Reported resolved 4 July. Re-reported 4th October with photos - new ref: FS7897000. Re-reported 23 Jan 2017 new ref FS12193989. Reported cleared 31 Jan 2017. Not cleared. Given new ref FS56801817 following Sharkey letter, 2/8/17. Reported 'done' 4th Aug. Believed to still be there - to be checked. **Cllrs Williams/Burgess**
- 16.9. Street gutter weeds in Brookfield Rd – new ref FS4300224. Some treatment may have taken place as weeds do not seem so bad. **Cllr Furniss**

17. PLANNING MATTERS

- 17.1. **Land Registry - Former Anglian Water land behind Brookfield Road** – The hearing was scheduled 20th December preceded by a site visit on 19th December. It was agreed to send a letter to the property owners whose gardens backed on to the site regarding the proposed gate to the joint rear garden access. To be prepared by Cllr Furniss and mailed through the Clerk. **Cllr Furniss/CLK**
- 17.2. **Land Registry rectification** on BM 338140 (Rec. Field) – Ongoing. **Cllr Furniss**
- 17.3. **Previous planning applications**
17/01937/OUTEIS Land At Linford Lakes, Outline planning application up to 250 residential units with access and provision for drainage, open space and amenity areas and the creation of an area for car parking (25 spaces) on land off Little Linford Lane for use in association with the use of land for an extension to the River Valley Park. All matters reserved except for access. Reiteration of previous objection issued 4 September. *Pending*
17/02105/OUT Land To The West of M1 Off Little Linford Lane, Hybrid application for Full and Outline permission. Outline application (all matters reserved except for access, drainage, open space and play areas, noise attenuation and highway infrastructure). A Full application for phase 1 of the development containing 81 dwellings, estate roads, surface water drainage attenuation, landscaping and phase 1 of the noise attenuation bund. To object on the grounds of traffic issues due to the inadequate calibre of Little Linford Lane and its bridges principally, and also wildlife. *Pending*.
- 17.4. **NEW planning applications** - None
- 17.5. **Any Other Planning related matters** – None

18. FINANCIAL MATTERS

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18.1. Accounts for payment – a) Clerk’s salary - £276.12; b) Admin expenditure - £71.73; c) Bin emptying (Sep) - £30.00; d) Mowing, September (of which Allotments: £113.63 net) - £618.26; e) NBR Magazine printing - £760.00; f) External audit fees - £390.00; g) Anglian Water (allotments) - £102.38.

18.2. Financial Statement

Presented cheques since last report (29 August 2017)	£429.52
Receipts since last report	£7,845.00
Reconciliation & Lloyds bank statement, 29 September 2017	£16,241.31
National Saving Account at 1 st January 2017	£10,440.98
Total of Lloyds and NSB Accounts	£26,682.29
Less new and outstanding cheques	£4,566.01
Balance per cash book (i.e. excluding Savings)	£11,675.30

Resolved: The above financial statement and payments were approved.

19. COUNCILLORS NEW ITEMS

19.1. Cllr Furniss proposed that the Parish Council register for the new ‘Parish Recycle and Reward Campaign 2018’. This was agreed. **CLK**

19.2. Cllr Watson reported that he had attended the Highways Open Day. He would circulate a report especially regarding the fault reporting system. **Cllr Watson**

20. PUBLIC FORUM None

21. DATE OF NEXT MEETING

Monday 20th November 2017 at 7.30pm at Haversham Social and Community Centre.

The meeting closed at 9.55pm

Signed

date