

	Action to follow up with school regarding new footpath and gate location.	IB
6	<p>Website BC reported that large amounts of the website have been recently updated. Discussion ensued regarding the current hosting arrangements and service received and the possibility of cheaper alternative options. TW agreed to speak to EN and other councillors about options for hosting and assisting with web design. A suggestion was made to add a Neighbourhood Plan 'tab' to the website menu bar.</p>	TW, BC
7	<p>Allotments A letter has been received from Branch Out MK asking to extend their lease on 9 allotments from the current 5 years to 10 years, with an option on a further 10 at the end of that period. This was felt to be premature as the current agreement is only 10 months old. A review of the lease will be held after 3 years to allow both parties time to consider it properly.</p> <p>Revised Allotment Tenancy Terms and Conditions had been circulated prior the meeting. PF proposed the regulations be adopted with the following amendments. IB seconded and the motion passed:</p> <p>The 40 day notice period should be given as a specific date. The rent to be reviewed on an annual basis. Wording to be added to regulate the height of polytunnels. PF proposed a rent increase of £2 to £20 per plot for this year. IB seconded, motion passed.</p>	PF PF
8	<p>Neighbourhood Plan A meeting was held with Neil Homer on January 31st to clarify the preparation procedure for new neighbourhood plans. This indicated that questions and comments to parishioners at this stage should be around general concerns and not specific issues. MKC's current development plan only identifies sites around the new village and none in the rest of the parish, however the NP can designate new sites. It was agreed that developers and landowners should not be involved at this stage. An MKC officer will attend the neighbourhood plan meeting on February 22nd. Concern was expressed about MKC being seen to influence the planning process. This perception should be avoided by limiting MKC involvement. It was agreed that the whole parish council would constitute the steering group, with others brought in to support and sit on committees within the steering group. It was suggested to create a list of skills and/or jobs needed for the neighbourhood plan process. A pamphlet is to be printed and distributed to all 332 households in the parish ahead of the public meeting on March 1st.</p>	NW, PF
9	<p>Skate Park Project Contractors are on site installing the hard base. The ramp builder is also on site. Construction is expected to be complete by midday on Friday 23rd. Concern was expressed about damage to the surrounding grounds, which the contractor will need to repair. It was agreed to use the £250 saving achieved on the project to add a gravel finish around the site for aesthetic purposes.</p>	
10	<p>Speed Indicator Device Data has been obtained for vehicles travelling in both directions. EN supplied these data to the meeting. On Wolverton Road the majority of speeds were between 20mph and 30mph, with some outliers in the 60-</p>	

	<p>70mph range. Average speeds on the High Street were in the 30-40mph range. NW asked for clarity on what type of average was being used in these figures.</p> <p>It was noted that the police were previously asked to do a speed check but this does not seem to have happened. AG advised that the police would be more interested in doing this if average speeds were above 35mph.</p> <p>IB suggested that MKC be approached about possible traffic calming measures on the High Street.</p> <p>Advisory HGV restrictions are not being heeded. TW to approach John Bint for information on the HGV restrictions in Brooklands to find out how they are enforced.</p>	<p>EN</p> <p>TW, EN</p> <p>TW</p>
11	<p>Magazine Cost Improvements</p> <p>Newsletter revenues are around £600 below what they should be, suggesting some advertisers are not paying for their placements. There was some discussion around the cost of printing and the possibility of finding alternative printers that may be able to print more cheaply and in colour. TW offered to discuss this with councillors.</p> <p>NW to approach the editor to confirm who is responsible for invoicing advertisers.</p>	<p>TW, PW</p> <p>NW</p>
12	<p>Reports from Representatives</p> <p>12.1 Haversham Social and Community Centre The May Day Festival will not take place this year. The centre has requested Parish Council meeting dates for the year. TW to supply these to IB. The MKC grant that the centre used to receive has stopped and the centre is requesting a similar grant from the parish council. To be discussed on March agenda.</p> <p>12.2 Save St. Peters Group Unclear what direction is now church is 'saved'. AGM on April 26th. PF will attend.</p> <p>12.3 MK Waste Recovery Park Smells and noise still being experienced. AG confirmed the facility is not yet fully operational and is being discussed at an MKC scrutiny committee meeting on the 22nd. EN encouraged that smells & noise be reported, and as such a post has been issued on the website with links.</p> <p>12.4 Parishes Forum No meeting since last meeting.</p> <p>12.5 Haversham School Nothing to report.</p>	<p>TW</p> <p>TW</p> <p>PF</p>
13	<p>Devolution of Services</p> <p>It was agreed to submit an expression of interest to MKC to keep the possibility of taking over landscaping services open.</p>	<p>TW</p>
14	<p>Data Protection Requirements</p> <p>It was agreed to pay the £35 fee to register on the Information Commissioners' website before May.</p>	<p>TW</p>
15	<p>Financial Matters</p> <p>The papers presented were noted.</p>	
16	<p>Ongoing Environmental Matters</p> <p>16.1 30mph Speed Limit Roundel TW to write to MKC highways about this quoting the portal reference, once JV has handed over portal access.</p> <p>16.2 Proposed New Footpath</p>	<p>TW</p>

	<p>IB to provide address for Mr C. Glass, clerk or chair to write and ask about permissive path at end of High Street.</p> <p>16.3 Overgrowing Hedges on Little Linford Lane (FS56286832) This has been partially cut. TW to pursue.</p> <p>16.4 Road/tarmac improvements TW to follow up with reference to December minutes.</p> <p>16.5 Drains No reply. Indication that works are on a 3 year cycle, so won't be dealt with until 2 years from now.</p> <p>16.6 Little Linford Lane Verge TW to find previous correspondence between parish council and Duncan Sharkey.</p> <p>16.7 Gutter weeds Brookfield Road No developments.</p>	<p>IB, NW/TW</p> <p>TW</p> <p>TW</p> <p>TW</p>
17	<p>Planning Matters</p> <p>17.1 Land Registry (BM397313) Success in court hearing. Judge ruled applicant cannot cross Parish Council's allotment land to reach site. Judge has invited Parish Council to recover legal costs.</p> <p>17.2 Land Registry Registration of the Recreation Ground Nothing to report.</p> <p>Previous Planning Applications</p> <p>17/01937/OUTEIS Land at Linford Lakes: Appeal concluded. AG expects results around May.</p> <p>17/02105/OUT Land to west of M1 off Little Linford Lane: Extension granted to the end of March. Unlikely to go to DCC before May.</p> <p>17/02799/FUL Redevelopment of surplus land at rear of The Greyhound: Unclear if parish council requested call in. TW to check submission and contact AG if not.</p> <p>17/03124/FUL Proposed garage conversion: No comment. To be removed from future agendas.</p>	<p>TW (PC did not request call in, AG contacted.)</p> <p>TW</p>
18	<p>Councillors' New Items</p> <p>IB raised an issue where water is coming from the junction where the kerbstones and the road surface meet outside Dairy Cottage, 5 High Street. Unclear whether this is MKC or Anglian Water responsibility.</p> <p>EN raised an issue with low drain covers outside The Grange. TW to report and chase with highways.</p> <p>BC noted a road sign has been hit by a car. This has been reported.</p> <p>BC raised the question of organising the parish council's archives. PF confirmed she is working on this.</p>	<p>IB</p> <p>TW</p> <p>BC PF</p>
19	<p>Public Forum No moments of the public present.</p> <p>The meeting closed at 10.10pm.</p> <p>The next scheduled meeting will be held on Monday 19th March 2018 at Haversham Social and Community Centre, Manor Drive.</p>	

Chair's Signature.....

Date.....