

**Haversham-cum-Little Linford Parish Council**  
**Meeting held on 15<sup>th</sup> October 2018**  
**At Haversham Social and Community Centre, Manor Drive.**

**Present:**

Nicholas Watson (Chair)  
 Ian Burgess  
 Barry Clift  
 Pam Williams  
 Pam Furniss  
 Carol Langham  
 Ed Neal  
 Thomas Walker (Clerk)

**Apologies:** none.

**In attendance:** Andrew Geary (MKC Ward Councillor).

The meeting was preceded by a public forum during which no issues were raised.

	<b>Minutes</b>	<b>Actions</b>
151/18	<b>Apologies</b> No apologies were received.	
152/18	<b>Declarations of Interest</b> There were no declarations of interest.	
153/18	<b>Minutes of Previous Meetings</b> The minutes of the previous meetings held on 17 <sup>th</sup> September 2018 were agreed as a true record and signed by the chair.	
154/18	<b>Representations from the Public</b> There were no representations from members of the public on items on the agenda.	
155/18	<b>Finance Papers</b> The finance papers, as previously circulated, were noted. Concern was raised about the lack of magazine advertising income recently. Cllr. Watson to raise this with the editor.	NW
156/18	<b>Website</b> Councillor Clift confirmed that more agendas and minutes have been uploaded. The Clerk circulated an extract of the Google Analytics report and sought input from councillors on what further information they wanted to see. More data was requested on specific page views, notably the Neighbourhood Plan page, and where users are coming from and to. It was also suggested to look for a 'spike' in views after the neighbourhood plan data was released. Councillor Clift asked if his own views on the website whilst signed in counted towards the metrics. The Clerk to investigate further.	TW
157/18	<b>Speed Monitoring Project</b> No update. Councillor Neal will try to book the device if it is available. The SID has been repaired following issues when used in Haversham and Castlethorpe. Castlethorpe will be using it for the next few months. Councillor Burgess to try to get hold of it when it becomes available.	EN IB
158/18	<b>Magazine Publication</b> Councillor Watson agreed to meet with the editor to discuss issues regarding magazine production and advertising invoices.	NW
159/18	<b>Drains</b> The Clerk confirmed a Milton Keynes Council officer and drainage specialist will be attending the November Parish Council meeting.	

	<p>Frustration was expressed about the manner in which Ringway have dismissed the Parish Council's concerns. It was agreed Councillor Geary would swap with Councillor Green and attend the November meeting to assist with the discussions with the officer on drainage. The Clerk asked Councillors to supply questions on drainage ahead of the next meeting, in addition to the three main issues of clearing standards, schedules and contract management/enforcement.</p>	All
160/18	<p><b>Allotments</b> Shrub cutting works will soon be in progress. Councillor Furniss and the Clerk to work on procuring new keys and padlock and setting up a separate deposit account for this.</p>	PF/TW
161/18	<p><b>Village Telephone Box</b> Councillor Furniss raised the condition of the telephone box at the bottom of Wolverton Road, which is working but is filled with spider webs and dirty surfaces. The Clerk to ask BT for its cleaning schedule for public phones and raise the hygiene issue. Councillor Burgess also raised the phone box on the High Street which is lacking a phone and needs to be removed. Both boxes to be pursued together.</p>	TW
162/18	<p><b>Communications Strategy</b> Councillor Watson noted that the release of the Neighbourhood Plan data had marked the first time the website led on communications. It was remarked that the website allows the aspiration for more frequent Neighbourhood Plan updates to be released, as opposed to the two-monthly magazine schedule. Councillor Clift raised the issue that not all residents have web access. In light of this it was agreed that the strategy can't be only focused on the website and web articles should be summarised in the magazine. Councillor Burgess suggested that Google Analytics information should be used to determine if web articles are being read. Councillor Furniss suggested that physical copies of the Neighbourhood Plan data should be made available for non-internet connected residents. It was agreed to place these in the Social Centre, School and Church. Two councillors will also each hold a copy. The noticeboards and website will be used to announce how to see the physical copy. There was some discussion of the suitability of the website and the magazine for longer and shorter articles, with views expressed that each is better suited to one or the other. The idea of brief web articles well suited to sharing on social media was suggested.</p>	NW/IB
163/18	<p><b>Armed Forces Covenant</b> Councillor Williams proposed signing the covenant and Councillor Burgess seconded. The vote was unanimous in favour of signing.</p>	TW
164/18	<p><b>Community Infrastructure Fund</b> An application for £250 match funding for 20 "we're watching you" dog fouling posters was agreed. It was also agreed to apply for the road narrowing traffic calming measure for £8000 match funding. The Parish Council side of this funding may come from Section 106 monies. Precise location of narrowing to be advised by MKC Highways.</p>	TW/IB/EN
165/18	<p><b>Unsafe Wall at "The Triangle"</b> Councillor Burgess tabled a letter signed by the residents of 6 homes about the crumbling stone wall, sections of which are falling into the footpath and road creating a safety hazard. The Clerk to write to the landowners, MKC Highways and MKC conservation officer.</p>	TW
166/18	<p><b>Reports from Representatives</b></p> <p>a) <b>Haversham Social and Community Centre</b> Meeting took place last week. New years eve party not going ahead due to lack of uptake. New logos and signage have been agreed. The hall will be given a 'spring clean' around</p>	

	<p>April 2019. Planned meeting with school regarding Jubilee Club situation was cancelled on the day by the school over comments made in the village magazine. Social Centre has responded on this and is trying to set up a meeting with MKC safeguarding team.</p> <p><b>b) Save St. Peters Group</b> No Update. To be removed as a standing item.</p> <p><b>c) MK Waste Recovery Park</b> No update, although concerns were raised about possible new smells and light pollution from the facility.</p> <p><b>d) Parishes Forum</b> No update, next meeting December.</p> <p><b>e) Haversham School</b> An emergency meeting took place on Monday 8 October over items printed in village magazine regarding Jubilee Club situation. School wanted to respond to perceived inaccuracies in magazine. It was agreed that the Parish Council would communicate to both parties in the dispute that the Parish Council has discussed the matter, wants a solution to be found and favours professional mediation to resolve the differences involved. The Clerk to investigate the Mediation MK service to which the Parish Council has previously provided funding.</p>	<p>NW</p> <p>TW</p>
167/18	<p><b>Planning Matters</b></p> <p><b>a) 17/02105/OUT Land to west of M1 off Little Linford Lane:</b> No update.</p> <p><b>b) 17/02799/FUL Redevelopment of land at rear of The Greyhound:</b> No update; appeal likely to last 7-8 months.</p> <p><b>c) 18/01711/PANAGF and 18/02139/PANAGF Change of use at Hill Farm:</b> Objection to new application submitted.</p> <p><b>d) 18/01808/FUL Wall at the Old Dairy:</b> A new application has been submitted to remove the condition from the retrospective permission requiring a landscape assessment to be completed. The condition regarding the width of the access point remains. Councillor Langham to submit a freedom of information request for details on the retrospective approval.</p>	<p>CL</p>
168/18	<p><b>Outstanding Items</b> The paper, as previously circulated, was noted. Updates to the action sheet were agreed, as follows:</p> <p>Item 18/01 – Deferred to November. Item 18/10 – Amended to ask an MKC officer to look at speed control options. Item 18/21 – Closed. Clerk to write thanks message to Ringway. Item 18/27 – To be raised with MKC officer at November meeting. Item 18/31 – NW to respond to proposed message. Item 18/32 – To be raised with MKC officer at November meeting. Item 18/37 – Deferred to November. Item 18/46 – Re-reporting ongoing. To be raised with MKC officer. Item 18/52 – Re-reporting ongoing. PF to supply images. Item 18/63 – Closed with new action under 18/106: PF to speak to PCSO and articles in magazine and NW to write website/social media articles re obstructive parking. Related issue of parking on Chalmers Avenue raised by PF following a complaint from a resident. Item 18/67 – Deferred to November.</p>	<p>TW</p> <p>NW</p> <p>PF</p> <p>PF</p>

	<p>Item 18/78 – Deferred to November.  Item 18/79 – Underway, Deferred to November.  Item 18/80 – Closed.  Item 18/83 – Deferred to November.  Item 18/93 – Closed.  Item 18/94 – Deferred to November, PF to supply photos.  Item 18/95 – CL confirmed not on Serco plan. Reported as FS/91588722. Deferred to November.  Item 18/98 – Closed.  Item 18/99 – Closed.  Item 18/100 – Closed.  Item 18/101 – Closed.  Item 18/102 – Application underway, deferred to November.  Item 18/103 – Closed. TW to send receipt to IB/BC  Item 18/104 – Closed.  Item 18/105 – Closed.</p>	<p>PF</p> <p>TW</p>
169/18	<p><b>Neighbourhood Plan Steering Group Meeting Notes 01/10/18</b>  The notes from the meeting, as previously circulated, were noted.</p>	
170/18	<p><b>Items for Discussion</b>  The damaged bench at the Wolverton Road / High Street junction was raised. This was installed by the Parish Council and is likely a PC responsibility to maintain. Councillor Burgess offered to examine the bench and assess.</p>	IB
171/18	<p><b>Items for the Next Agenda</b>  The following items were proposed for the next agenda:  Dates for 2019 Meetings  Budget / Precept Planning  Magazine Advertising Income  Insurance Arrangements</p> <p>It was also agreed to add the damaged play equipment on the recreation ground to the actions log.</p> <p>The meeting closed at 10.00pm.</p> <p><b>The next scheduled meeting will be held on Monday 19<sup>th</sup> November 2018 at Haversham Social and Community Centre, Manor Drive.</b></p>	TW

Chair's Signature..... Date.....