

Haversham-cum-Little Linford Parish Council
Meeting held on 18th March 2019
At Haversham Social and Community Centre, Manor Drive.

Present:

Nicholas Watson (Chair)
Pam Williams
Ian Burgess
Carol Langham
Pam Furniss
Barry Clift
Thomas Walker (Clerk)

Apologies: None.

In attendance: Bill Green (MKC ward councillor) from item 046/19.

The meeting was preceded by a public forum during which the following issues were raised:

Keep left signs on Wolverton Road pedestrian refuges are missing, as are chevron signs on the first bend on the hill between the villages and a give way sign at the junction. Clerk to alert highways.

BT works have left vulnerable newly planted grass at the mercy of verge-parked cars on Wolverton Road. Clerk to raise with MKC asking for time for the PC to alert residents before BT undertake any replanting work & to investigate possibility of a verge parking order.

	Minutes	Actions
036/19	Apologies Apologies were received from Councillor Neal.	
037/19	Declarations of Interest No declarations of interest were made.	
038/19	Minutes of Previous Meetings The minutes of the previous meetings held on 18 th February 2019 were agreed as a true record and signed by the chair.	
039/19	Representations from the Public There were no representations from members of the public on items on the agenda.	
040/19	Finance Papers The finance papers, as previously circulated, were noted. Councillors asked the clerk to include titles on future budget papers.	TW
041/19	Website The “meet your councillors” section is now up. Councillors are asked to supply a short paragraph about themselves and a photo by the end of the month. The Neighbourhood Plan results now have their own sub-page. The separate allotments page is also up. Councillor Clift and the Clerk discussed creating a new “contact us” page with online form – this is a work in progress. Councillors are also asked to provide some descriptions and first meeting updates from their Neighbourhood Plan task groups for the website.	ALL CLLRS ALL CLLRS
042/19	Speed Monitoring Project Councillor Neal now has the data on the new SIM card. The device has been returned to Castlethorpe. The Clerk to progress the meeting with Phillip Jeffs.	TW
043/19	Magazine Publication Councillors Langham and Williams are meeting with the editor on March 29 th .	
044/19	Allotments Renewal letters have been sent out. The Clerk and Councillor Furniss have agreed key deposit arrangements.	

045/19	<p>Neighbourhood Plan Task Group Reports</p> <p>The Comms & Community Engagement Task Group have agreed that the Parish Council will create a Microsoft OneDrive cloud storage account for the collation of task group reports. This will include a file folder system with permissions set so task group members can edit their own respective folders and view the others.</p> <p>A meeting of task group chairs will take place to ensure good communication and deal with any overlaps or dependencies between groups. The Chair will prepare an agenda for this.</p>	NW
046/19	<p>2019/20 Budget</p> <p>The budget was agreed and approved with the following amendments:</p> <ul style="list-style-type: none"> • Incidental expenditure and miscellaneous expenditure combined into a single line with £600 allocated. • Park benches kept at £500. • Dog bins amended to £400 and subscriptions to £260 to reflect costs. • Neighbourhood Plan row clarified to 'support costs' to distinguish from grant funding. <p>The Parish Council agreed a balanced budget for £21,000. A half-yearly budget review will take place in September. Clarification was requested on the legal fees included in the 'incidental expenditure' row. The full budget is appended to these minutes.</p>	
047/19	<p>Unregistered Public Rights of Way</p> <p>Item deferred for further consideration. A magazine article on this issue is proposed.</p>	
048/19	<p>Gated Road Closure</p> <p>Concerns were raised about antisocial behaviour along this road from the lower village past St. Peter's, including car cruising, vandalism and damage. Discussions took place some years ago with MK Council when the Oakridge Park linear park was being created about closing the road off but there has been no progress since. The Clerk to raise with MKC to see what possibilities there are.</p>	TW
049/19	<p>ANPR & Break Ins</p> <p>Councillor Green agreed to provide information on the cost of the ANPR system used in Hanslope. The Clerk will pursue this with Councillor Green.</p>	
050/19	<p>External Payroll Provider</p> <p>The appointment of an external payroll provider was approved.</p>	
051/19	<p>Reports from Representatives</p> <p>a) Haversham Social and Community Centre</p> <p>An AGM took place recently, attended by 7 members of the public. A £2k loss was reported last year, partly due to late Fair Charging charges from 2017 as well as there being fewer events and user groups in 2018. A regular committee meeting has also taken place. The curry & quiz night was well attended, making £400. The Social Centre is planning a meeting regarding with MK Council concerning their license and relationship with the school. This matter is currently being considered by the MK Council legal team. Plans are in hand for Easter bingo, May Day and the Fete for 2019. Councillor Furniss noted that MKC community facilities officers should attend any meeting regarding the license, in addition to legal and/or education officers. The Clerk to send the Chair contact info for the officer dealing with the meeting. Chair to contact the MKC officer.</p> <p>b) MK Waste Recovery Park</p>	TW/NW

	<p>No update. Any smells must be reported.</p> <p>c) Parishes Forum Councillor Langham attended the recent meeting. The Clerk to circulate her notes.</p> <p>d) Rural West NAG Next meeting 17 April.</p>	
052/19	<p>Planning Matters</p> <p>a) 18/02894/FUL Side and rear extensions and new porch at 106 Wolverton Road The application has been permitted.</p>	
053/19	<p>Outstanding Items The paper, as previously circulated, was noted. Updates to the action sheet were agreed, as follows:</p> <p>18/31 – Deferred to April as discussions ongoing. 18/37 – Deferred to April. 18/46 – Re-reporting ongoing. 18/52 – Re-reporting ongoing. 18/67 – Closed. 18/78 – Deferred to April. 18/83 – Deferred to April. 18/95 – Re-reporting ongoing. 18/109 – Deferred to April. 18/122 – Data on SMD, deferred to April. 18/123 – Meeting in planning, deferred to April. 18/124 – Meeting in planning, deferred to April. 18/126 – Old invoices found. Deferred to April. 18/127 – Branch Out need dates. April to March. 18/128 – Deferred to April. 18/129 – Closed 19/002 – Awaiting code, deferred to April, extra pages added. 19/004 – Awaiting confirmation, deferred to April. 19/005 – Deferred to April. 19/007 – Closed. 19/008 – Deferred to April. 19/009 – Closed. 19/010 – Closed. 19/011 – Closed. 19/012 – Closed. 19/013 – Deferred to April. 19/014 – Closed.</p>	
054/19	<p>Items for Discussion It was noted that the verge outside Broadacre is Parish Council land and that the red bushes there are growing over it. The parish council will write to the resident to inform of our intention to trim here.</p>	TW
055/19	<p>Items for the Next Agenda No items were proposed for the next agenda:</p> <p>The meeting closed at 10.05pm.</p> <p>The next scheduled meeting will be held on Monday 22nd April 2019 at Haversham Social and Community Centre, Manor Drive.</p>	

Chair's Signature..... Date.....

Payments agreed at meeting:

£40 to Information Commissioner, cheque 1897, annual registration fee
 £422 to NBR printing, cheque 1898, issue 146 of parish magazine
 £364.20 to Thomas Walker, cheque 1899, clerk salary
 £135 to Ian Burgess, cheque 1900, notice board works

2019/20 Budget agreed at meeting:

Category	2018-19 Budget	Notes
ADMIN		
Clerk's Salary & PAYE	5,000.00	
Incidental Expenditure	860.00	Items which arise unexpectedly, e.g. planning, legal consultancy
Office/Admin	300.00	
Website costs	100.00	
Parish Magazine Publication	5,100.00	
Accounting Costs	0.00	
Hall Hire	100.00	
Audit Fees	300.00	
Subscriptions	260.00	BALC, MKALC, Information Commissioner
Chairman's Report	80.00	
Insurance	750.00	
Training	250.00	
ALLOTMENTS		
Water Supply	330.00	
Cutting	1,000.00	
Vacant Plot Clearance	200.00	
Rubbish Clearance	0.00	
Repairs/Locks	300.00	
COUNCIL ACTIVITIES		
Rec & Crescent cutting	3,500.00	
Rec Ground Misc	50.00	
Planters	120.00	
Church Maintenance	250.00	
Park Benches	500.00	
Dog Bins Emptying	400.00	
Neighb. Plan support costs	1,000.00	
GRANTS/PROJECTS		
Contributions Made	250.00	
TOTAL	21,000.00	