

**Haversham-cum-Little Linford Parish Council**  
**Meeting held on 15<sup>th</sup> April 2019**  
**At Haversham Social and Community Centre, Manor Drive.**

**Present:**

Nicholas Watson (Chair)  
Pam Williams  
Ian Burgess  
Carol Langham  
Pam Furniss  
Barry Clift  
Thomas Walker (Clerk)

**Apologies:** None.

**In attendance:** Bill Green (MKC ward councillor).

The meeting was preceded by a public forum during which the following issues were raised:

1. Regular dog waste on the private round that loops around The Crescent. As this is private land the parish council is only able to advise and cannot enforce in any way.
2. Dogs off the lead on the recreation ground. Councillors noted that dogs are not permitted on the rec at all except the designated public footpath across it. Signage for the rec footpath & possible dog warden to be considered at the next meeting.
3. The need for speed monitoring 'tubes' across roads in the parish.

	<b>Minutes</b>	<b>Actions</b>
056/19	<b>Apologies</b> No apologies were received for this meeting.	
057/19	<b>Declarations of Interest</b> No declarations of interest were made.	
058/19	<b>Minutes of Previous Meetings</b> The minutes of the previous meetings held on 18 <sup>th</sup> March 2019 were agreed as a true record and signed by the chair.	
059/19	<b>Representations from the Public</b> There were no representations from members of the public on items on the agenda.	
060/19	<b>Finance Papers</b> The finance papers, as previously circulated, were noted.	
061/19	<b>Website</b> The Clerk noted that WSAAS have said they will action the providing of the needed code to allow the transfer to proceed. Cllr Clift noted that one councillor bio/photo has been received so far. A contact us page will be made once the transfer has taken place.	
062/19	<b>Speed Monitoring Project</b> Councillors Burgess and Neal met with the officer from MK Council to discuss traffic calming measures. The officer explained that data from the twin tube speed monitors would substantially strengthen the case for intervention. The officer will request MKC to do this tube monitoring, which may also support a 7.5 ton weight limit. The local PCSO does not yet have the SID data.	
063/19	<b>Magazine Publication</b> Councillors Williams and Langham met with the editor, with whom they agreed a spec for a tender document for the printing. This includes options for full colour, partial colour and the current arrangement plus an issue schedule. The Clerk will send this out when it is ready. Councillors agreed to delegate production of the tender document to Councillors Williams and Langham.	CL/PW/TW
064/19	<b>Allotments</b>	

	Most of the rent payments have now been received. The clerk to circulate reminders to those yet to pay. Padlocks and keys have been purchased and new keys will be issued. The recent ditch clearance has created a safety issue. Cllr Watson obtained a quote for a fence and Bedfordshire Drainage have suggested they may contribute towards materials costs for this. The rubbish from the ditch has been removed. Councillor Williams suggested applying for a community foundation grant towards this, which the chair and clerk will discuss.	TW  NW/TW
065/19	<p><b>Neighbourhood Plan Task Group Reports</b></p> <ol style="list-style-type: none"> <li>1. Environment and Design – Meeting notes have been circulated. The first ‘character appraisal walk’ will take place on 10 May.</li> <li>2. Comms and Community Engagement – The first meeting summaries from the various task groups have been uploaded to the website and circulated via Facebook. The OneDrive file storage system has been set up and is beginning to be populated.</li> <li>3. Community Facilities – The group has determined that it’s unlikely a new community building can be delivered with an acceptable allocation of housing. The current social centre is underused and the likely way forward is to improve the facilities currently available.</li> <li>4. Traffic and Housing – The next agenda considers interpretation of the qualitative data and the development of a call for sites methodology, as well as consideration of the traffic component. There is a question over whether a ‘background information’ document about the parish needs to be produced to support the plan.</li> </ol>	
066/19	<p><b>ANPR &amp; Break-ins</b></p> <p>Councillor Green offered to speak to Castlethorpe Parish Council about their ANPR system. Councillor Langham will raise the matter and ask about its effectiveness at the upcoming Rural West NAG meeting.</p>	CL
067/19	<p><b>Stanton Low Dog Bin</b></p> <p>This item was removed from the agenda.</p>	
068/19	<p><b>Annual Meeting Content</b></p> <p>It was noted that a printed report has been prepared in previous years. The Clerk was asked to invite the PCSO. Councillors Burgess and Neal agreed to provide a traffic section for the report. Councillor Watson will provide a neighbourhood plan update.</p>	TW IB/EN/NW
069/19	<p><b>112-116 Wolverton Road Hedge</b></p> <p>Councillor Burgess offered to look at the overgrown hedge and will let the Parish Council know if it’s a larger job that requires a spending approval.</p>	IB
070/19	<p><b>Reports from Representatives</b></p> <p><b>a) Haversham Social and Community Centre</b> A meeting took place last week. The bingo event made a small profit. The fete will be on 8 June, free entry with donations requested and a £10 charge per stall. May Day event will be on 12 May. RTM need to be asked to cut the rec grass a week before each of these events. No meeting with the school has yet occurred. MKC are no longer organising it; the school head is now leading. The Clerk to write to the head to ensure HLLPC are kept in the conversation. Cllr Watson to find out why MKC delegated this to the head.</p> <p><b>b) MK Waste Recovery Park</b> No update.</p> <p><b>c) Parishes Forum</b></p>	TW  TW NW

	The next meeting will be in June. <b>d) Rural West NAG</b> Next meeting 17 April.	
071/19	<b>Outstanding Items</b> The paper, as previously circulated, was noted. All items were deferred to May unless indicated as closed below, with the following updates:  Item 18/52 – To pursue with Ringway directly. Item 18/127 – To ask Branch Out MK for a specific planting date. Item 19/016 – Closed. Item 19/018 – Replaced with new actions 28/29.	
072/19	<b>Items for Discussion</b> A magazine article on lost public rights of way was suggested. Councillor Langham raised the issue of a fallen public footpath sign at the top of the recreation ground. Councillor Burgess will look at this and assess.	
073/19	<b>Items for the Next Agenda</b> The following items were proposed for the next agenda:  Signage for rec footpath / dog warden.  The meeting closed at 9.14pm.  <b>The next scheduled meeting will be held on Monday 20<sup>th</sup> May 2019 at Haversham Social and Community Centre, Manor Drive.</b>	

Chair's Signature..... Date.....

**Payments agreed at meeting:**

£463.56 to NBR Printing, cheque 1901, Jan/Feb magazine  
£364.20 to Thomas Walker, cheque 1902, clerk wages  
£1850.00 to RCOH Ltd (Oneil Homer), cheque 1903, re-issue of cancelled cheque sent to old address