

Haversham-cum-Little Linford Parish Council
Meeting held on 20th May 2019
At Haversham Social and Community Centre, Manor Drive.

Present:
Pam Williams (Chair)
Ian Burgess
Carol Langham
Barry Clift
Thomas Walker (Clerk)

Apologies: Pam Furniss

In attendance: Andrew Geary & George Bowyer (MKC ward councillors) (from Item 083/19).

The meeting was preceded by a public forum during which no issues were raised

	Minutes	Actions
074/19	Apologies Apologies were received from Pam Furniss for this meeting.	
075/19	Declarations of Interest No declarations of interest were made.	
076/19	Minutes of Previous Meetings The minutes of the previous meetings held on 15 th April 2019 were agreed as a true record and signed by the chair.	
077/19	Representations from the Public There were no representations from members of the public on items on the agenda.	
078/19	Finance Papers The finance papers, as previously circulated, were noted. The Clerk was asked to circulate the Neil Homer invoice recently paid along with the neighbourhood plan process timeline and produce and maintain a spreadsheet of neighbourhood plan expenditure.	TW
079/19	Website The analytics report as previously circulated was noted. The Clerk reported that the move of the site to new provider Tsohost is underway. It was agreed that meeting agendas would be posted to Facebook as well as the website going forward. The Clerk to update the policies and procedures on the website with those approved at the annual meeting.	TW
080/19	Speed Monitoring Project The SID data has been sent to the local PCSO and Thames Valley Police, who will visit with monitoring equipment. The monitoring tubes have appeared and the Clerk was asked to ask for the data from these and thank MKC for the speed with which they appeared.	TW
081/19	Magazine Publication A tender letter has been written. Collection of possible providers is underway.	
082/19	Allotments All tenant rents have now been paid. New padlocks are now in place on all three gates. New keys have been issued and deposits for them have been received from all tenants.	
083/19	Neighbourhood Plan Task Group Reports It was agreed that the task groups would issue reports ahead of the neighbourhood plan meeting on 5 June. 1. Environment and Design – Two character appraisal walks have taken place. A third will occur on 29 May covering Little Linford. Notes from these will be added to the One Drive	

	<p>folder soon.</p> <ol style="list-style-type: none"> 2. Comms and Community Engagement – no update. 3. Community Facilities – no update. 4. Traffic and Housing – A new chair is needed. No documents have yet been uploaded to One Drive from this group. 	
084/19	<p>ANPR & Break-ins Councillor Langham reported that she had spoken to the Clerk at Castlethorpe and tabled the ANPR proposal from that parish. The cameras appear to cost £6,300 per unit with the police needing to fund ongoing operation. 5 incidents have occurred in Haversham over the past 12 months.</p>	
085/19	<p>Recreation Ground Vehicles Quadbikes and hoverboards have been seen being used on the rec. It was agreed to maintain the current ban on dogs. A decision on prohibiting motor vehicles was deferred. Councillor Langham agreed to photograph the current signage in place. The Clerk was asked to research current rec bylaws.</p>	<p>CL TW</p>
086/19	<p>Rec Signage / Dog Fouling Discussion of this item was combined into item 085/19.</p>	
087/19	<p>Approval of Internal Audit Submission Documents The following items were approved and signed by the chair:</p> <ul style="list-style-type: none"> ○ Accounting Statement 2018/19 ○ Certificate of Exemption AGAR Part 2 ○ Annual Internal Audit report 2018/19 	
088/19	<p>Current & Ongoing Planning Applications</p> <ol style="list-style-type: none"> a) 19/01109/FUL - Combine existing permissions to two apartments & accommodation at Linford Court It was agreed to make no representation on this application. b) 19/01154/FUL - Demolition of existing detached garage and construction of 2 storey rear extension at 44 High St Concerns were expressed regarding the over-development of the site. It was agreed to make a neutral response expressing these concerns together with a request for clarification on the colour of the proposed wood cladding and that this be as in keeping with the existing building as possible. 	<p>TW</p>
089/19	<p>Reports from Representatives</p> <ol style="list-style-type: none"> a) Haversham Social and Community Centre A meeting took place the previous week. May Day was fairly successful, attendance being slightly down on 2017 (no 2018 event occurred). The fete on 8 June will be advertised soon. No progress at this time on school negotiations. b) MK Waste Recovery Park A meeting took place on 14 May. Councillor Furniss raised the issue of light at this meeting. This may be from a stairway, which will be blacked out. Only two smells have been reported in the past 2 months. The WRP need residents to report any smells to be able to deal with them. Councillor Neal will do a Facebook post about this. c) Parishes Forum No update. d) Rural West NAG Councillor Langham reported that Castlethorpe and Hanslope parish councils share Haversham's concerns on verge parking. The police say photographing cars and verge damage can allow MK Council to ask owners to fund repair works. A new app called 'what three words' has been released allowing easier pinpointing of people's locations. A rural crime event for farmers will take place next month. Next NAG meeting in July. 	

090/19	<p>Outstanding Items</p> <p>The paper, as previously circulated, was noted. All items were deferred to June unless indicated as closed below, with the following updates:</p> <p>Item 18.46 – New action to report specific blocked gullies to MKC. Item 18.78 – Changed to request notes and archive them. Item 18.83 – To be a June agenda item. Item 18.122 – Close. Item 18.124 – Combined into 19.021. Item 19.008 – Councillor Geary pursuing. Item 19.017 – To be a June agenda item. Item 19.025 – Councillor Burgess to provide spec of works to hedge.</p>	
091/19	<p>Items for Discussion</p> <p>The issue of the rough sleeper in the lower Wolverton Road bus shelter was discussed. It was agreed to contact Environmental Health after he has moved on to ensure the area is clean and safe. Concern was expressed over litter and drugs and the safety of bus users. The Clerk was asked to pursue removal of the redundant phone box on the High Street (previously agreed).</p>	TW
092/19	<p>Items for the Next Agenda</p> <p>The following items were proposed for the next agenda:</p> <ul style="list-style-type: none"> • Co-option of new councillor. • Footpath maintenance. • Procurement of dog fouling signs. • Gated road options. <p>The meeting closed at 10.15pm.</p> <p>The next scheduled meeting will be held on Monday 17th June 2019 at Haversham Social and Community Centre, Manor Drive.</p>	

Chair's Signature..... Date.....

Payments agreed at meeting:

£28 to Haversham Social & Community Centre, cheque 1904, hall hire
£618.23 to RTM Landscapes Ltd., cheque 1905, rec/crescent/allotment maintenance
£364.20 to Thomas Walker, cheque 1906, clerk remuneration
£142.42 to BALC, cheque 1907, annual subscription renewal
£562.80 to P Furniss, cheque 1908, allotment padlock reimbursement
£785.89 to Zurich Municipal, cheque 1909, insurance renewal
£47.06 to Thomas Walker, cheque 1910, website and stationery reimbursement