

**Haversham-cum-Little Linford Parish Council**  
**Meeting held on 18<sup>th</sup> May 2020**  
**By Zoom Videoconference**

**Present:**

Pam Williams (Chair)  
Pam Furniss (Vice Chair)  
Ed Neal  
Carol Langham  
Ian Burgess  
Philip Turnbull  
Thomas Walker (Clerk)

**Apologies: None.**

**In attendance:** George Bowyer (MKC Ward Councillor).

	<b>Minutes</b>	<b>Actions</b>
080/20	<b>Apologies</b> Apologies for absence were received from Councillor Clift.	
081/20	<b>Declarations of Interest</b> No declarations of interest were received.	
082/20	<b>Minutes of Previous Meetings</b> The notes of the informal teleconference meeting held on 17 <sup>th</sup> February and 20 April 2020 were agreed as a true record, with the following amendment to the February minutes: <ul style="list-style-type: none"> <li>• Item 037/20: That the text should say 'deferred to March' not 'deferred to January'.</li> </ul> As a matter arising, Councillor Burgess confirmed he will email the Clerk details of blocked gullies on hill. He noted it's likely more than half of these are blocked, invalidating MKC's argument that one blocked drain is covered by the next unblocked one by design.	IB
083/20	<b>Finance Papers</b> The payments as previously circulated were noted. The Clerk to correct the top lines of the monthly finance summary, which were missing their information. Councillor Turnbull noted the need for the VAT return to be progressed. The Clerk is actioning this. He further suggested that the 2019-20 spend and 2020-21 budget be placed on the website. It was agreed the existing public access to finance documents arrangements are adequate for now.	TW
084/20	<b>Website</b> Councillor Clift noted that he requires training on accessing the Google Analytics system and contact information for the website providers. The Clerk to provide this and basic training on website maintenance. Councillor Clift asked all Councillors to feed back on how well they think the website is working currently.	TW
085/20	<b>Speed Monitoring Project</b> It was agreed in principle to pay the Parish Council's CIF contribution once it has been confirmed that the new system is properly working, with authorisation from the Chair. The Clerk to discuss with MKC to establish how the data collected is being interpreted.	TW
086/20	<b>Magazine Publication</b> The June/July issue is going ahead. The deadline for content is this weekend. The current printers will continue to be used until a lifting of Covid restrictions allows potential new printers to be visited.	
087/20	<b>Allotments</b> All rents have now been received. There are two, possibly three, new tenants. Additionally, a few existing plot holders have taken on extra	

	plots. Occupancy is up from 60% to over 70%. Councillor Furniss confirmed she will circulate a document on allotment tasks for whomever takes over after her departure. There is a possibility of allotment management being taken over by a non-councillor. The vacant Councillor position will be advertised through the magazine, website & notice boards.	
088/20	<b>Neighbourhood Plan Task Group Reports</b> A Zoom Steering Group meeting will take place in the week of 25 May. Councillors to agree a date by email. Thanks were expressed to Councillor Furniss for her work in collating information.	
089/20	<b>Section 106 Funds Options</b> Councillor Bowyer gave the Clerk an alternative MKC contact to progress the Section 106 questions. The suggestion was made of using S106 funds to resurface the skate ramp. Further suggestions were made to use it towards the cost of social centre improvements, bus shelter bench or a new zebra crossing, depending on costs to be sourced.	
090/20	<b>MK Forum Representative</b> As no volunteers for representative put themselves forward, it was agreed to have a rolling representative with a different councillor attending each month. The Clerk to ascertain the frequency of Forum meetings.	TW
091/20	<b>Archiving Process</b> The archiving process is ongoing. Councillor Furniss agreed to retain items of possible value for consideration at a later time.	
092/20	<b>New &amp; Existing Planning Applications</b> a) <b>20/00998/FUL - Retrospective consent for demolition of outbuilding and erection of two 2-bedroom apartments, to provide ancillary accommodation for care workers and live in child-minder (partially approved under 19/01109/FUL) at Linford Court</b> It was agreed not to make a representation on this item. b) <b>20/00673/FUL - Change of use of area of farm yard to self storage facility made up of new shipping containers. (Previous reference 05/01086/FUL).   Hill Farm</b> This application was received after the agenda was circulated. An informal discussion was held ahead of a formal decision by email. It was noted that more information is needed on the application: the previous application it modifies cannot be seen on the portal as it dates from 2005, it is not clear how high the containers will be stacked, or what traffic will be generated. It was suggested to ask for a traffic management plan as a condition.	
093/20	<b>Reports from Representatives</b> There were no updates from any representatives at external organisations.	
094/20	<b>Outstanding Items</b> The paper, as previously circulated, was noted. All items were deferred to June or closed as complete unless indicated otherwise below, with the following updates:  Item 19-045: The Clerk to chase MKC for an update on gullies with new information from Councillors Furniss and Burgess.	
095/20	<b>Items for Discussion</b> <ul style="list-style-type: none"> <li>• Councillor Burgess noted that speeds through the old village seem to have increased as traffic levels have decreased during the lockdown.</li> <li>• Councillor Langham raised the issue of quad bikes on the rec. She will supply the address of those responsible if she can</li> </ul>	

	confirm it to the Clerk to allow for a letter to be sent.	
096/20	<p><b>Items for the Next Agenda</b></p> <p>One new item was proposed for the next agenda:</p> <ul style="list-style-type: none"> <li>• Quad bikes on the rec</li> </ul> <p>The meeting closed at 9.39pm.</p> <p><b>The next scheduled meeting will be held on Monday 15<sup>th</sup> June 2020 by a means to be determined.</b></p>	

Chair's Signature.....

Date.....

**Payments agreed at meeting:**

£888.