

MINUTES OF THE MEETING OF THE HAVERSHAM CUM LITTLE LINFORD PARISH COUNCIL HELD AT HAVERSHAM SOCIAL CENTRE ON MONDAY 21ST DECEMBER 2015 at 7.30pm.

2015-16/07/26

PRESENT.

Cllrs Burgess (Chair), Furniss, Gibbons, Neal and Watson. Ward Cllr. A. Geary
Clerk J Vischer. No members of the public.

1. **Apologies** Ward Cllr. Green

2. **PUBLIC FORUM** None

3. **COUNCILLORS DECLARATION OF INTEREST** on any matters pertaining to this agenda
Ward Cllr Geary on panning matters.

4. **APPROVAL OF MINUTES**

The minutes of the ordinary meeting held on 16th November 2015 were approved subject to the amendment to page 2 para 1 the sentence 'Cllr. Furniss had separately heard that they worked well with another parish council.' Should read 'Cllr. Furniss had separately heard that they worked with other parish councils.' Proposer Cllr. Burgess, Seconder Cllr. Gibbons. Unanimous.

5. **MATTERS ARISING FROM PREVIOUS MINUTES**

a. **Website** (<http://havershamtlinford.org>) - The clerk reported that good progress was now being made in bringing the entries on the website up to date. He had managed to create direct access to files such as the agendas even though he had been told a new 'clickable button', at extra cost, would be required. This matter no longer needs to be an agenda item.

b. **Speed Indicator Device (SID)** – Cllr. Gibbons reported that she had great difficulty in getting an answer to her enquiries as to when Haversham might be 'hosting' the shared SID. A meeting of the NAG was due on 12th January and she would again raise the issue. Ward Cllr. Geary added that he did not believe a timetable existed. Clerk to contact Adrian Carden and verify. **Clerk**

c. **Bids for section 106 funds** – *possible church access; play/exercise equipment*. The clerk had received the necessary forms to apply for the Section 106 monies but had been told that there was only £48,836.32 in the kitty when he believed it to have been over £83,000. Ward Cllr. Geary clarified that there were in fact two 'pots' that added together came to well over the £80,000. Only £35,000 (including the VAT) was being applied for but nevertheless clarification was needed. **Clerk**

d. **Former Anglian Water land behind Brookfield Road** – Nothing to report.

e. **Land Registry rectification** on BM 338140 (Rec. Field) by MKC – Ongoing. Nothing to report.

f. **Concreted corner on the Crescent** – Cllr. Gibbons reported that Thames Valley Police (TVP) had delivered various pieces of information regarding this but not the crucial one as to whose piece of land the corner actually belonged to. TVP had advised that the residents needed to mount a petition asking for the bay to be marked as 'parking only' for this to be implemented - a 70% 'in favour' threshold was required. If this did not happen the Parish Council should reclaim the corner as part of the Green.

g. **Bird-scarer at Waste Plant** – the clerk had received an email from the Environment Agency officer stating that "a decision has been taken to remove the equipment from site, this action has now taken place, and been confirmed by the operator." He added that any further 'gas-gun noise' must be attributable to surrounding farmland.

6. **PREVIOUSLY REPORTED ENVIRONMENTAL ITEMS**

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- a. Parking over the kerb and in the garden at no 17 High St. – the clerk had been informed by MK Council that this was not an ‘environmental matter’. Furthermore as *they do not own the property in question they are unable to take action*. Clerk to try Planning Enforcement.
 - b. Footpath from the Crescent to the bus stop on Wolverton Rd – after reporting this item the clerk had been informed that: *“Pruning will be undertaken as part of the Council’s ongoing encroachment pruning”*.
 - c. Overgrown 40mph roundel out towards Broadacre: 22 Oct. ref 762834. *‘In progress’*. The Chair reported this had been done.
 - d. Plants overhanging the pavement from above – reported 21st Oct ref: 737382 *‘In progress’*. The clerk had updated request on 16 Dec.
 - e. Parking on the pavement in the lower village – the clerk had reported this to TVP but had heard nothing. The Chair reported it was an ongoing problem due to nearby building works. Clerk to contact local PCSO.
 - f. Traffic congestion on exiting the village towards Old Wolverton – (was ref 778262 - passed to Highways by Andy Hudson). Councillors agreed that this problem varied according to the morning. No update from Highways.
 - g. Greyhounds kept at No 15 the High St. - No update.
 - h. Drains opposite Brian West’s – (Ward Cllr. Green) - No update.
 - i. The road surface down to Haversham Mill – reported 23 Sep 2015, ref 737524. *‘Closed’*. The Chair reported that this had only been done down to the gate but it was just as bad beyond. Clerk to re-report.
 - j. Overgrowing shrubs village entrance towards bridge, Wolverton Rd. – (20th Oct original) Re-reported April 22nd: ref 572888. 21st May: *‘In progress’*. Complaint sent to A Hudson 20 Nov. The pruning had been done within a week of the complaint.
 - k. Drain at the end of Brookfield Rd near the junction with Wolverton Rd – reported 17 June. ref 622227. June 18: *‘identified as planned works’*. *‘Closed’*. To be monitored.
 - l. Blue bulk bags outside of no. 6 Wolverton Rd – (Mike Hainge) Landscape passed on to Highways.
 - m. Dead elm tree almost touching power cables 100yds up from the pub on the footpath side. Reported 23rd July - Ref 658770. *‘Closed’*. The Chair reported the tree was still there. It was concluded that the electricity utility was probably responsible. To be monitored.
 - n. ‘Pothole by bridge Little Linford Lane - reported 24 April ref 575738. *‘unable to locate’*. Re-reported 19 May ref 596100. 22 May: *[‘This has been investigated and currently doesn’t meet our repair criteria. However we will continue to monitor the situation for deterioration and action if necessary’] keep on agenda*. To be monitored.
7. **ALLOTMENTS.** - *Proposed revision of Regulations, especially to incorporate the new rules about structures*. Cllr. Watson reported that more work needed to be done. It was agreed that the revised regulations would go out with the renewal letters.

8. **PLANNING MATTERS**

Planning Applications

Previous - 15/02225/EIASCR Pineham Farm Wolverton Road Haversham North To Parish Boundary Screening opinion request for proposed solar farm. *Not Required*.

15/02264/DISCON Haversham First School, Details submitted pursuant to discharge of conditions 4 (Access) 5 (Marked spaces) 6 (Surface water drain) 7 (Tree protection) 8 (Excavation) 9 (Appearance) 11 (Landscaping) attached to planning permission 15/00875/FUL. *Split Decision*.

15/02328/FUL 2 Keppel Avenue Single storey extensions to the front and side. *Permitted*.

15/02675/DISCON St Mary’s Church High Street, Details submitted pursuant to discharge of condition 3 (archaeology) attached to planning permission 15/00338/FUL. *Conditions discharged*.

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15/02497/MMAM Motorway Maintenance Depot Little Linford Lane, Minor material amendment to application 12/01958/FUL to replace salt barn. *Permitted.*

NEW –

15/03049/DISCON Land North of The Old Rectory, Details submitted pursuant to discharge of condition 2 (external materials) attached to application 15/01821/FUL. No objections.

15/02970/FUL Bury Court Little Linford Lane, Two storey side extension and new detached triple garage. No objections.

15/03004/FUL 16 Little Linford Lane, Two storey side extension and single storey rear extension. This property was in Newport Pagnell 'Little Linford Lane' and should not have been sent out for review.

9. REPORTS FROM REPRESENTATIVES

Cllr. Furniss reported back from the Stanton Low 'Save St. Peter's Group'. Various proposals had been made including: only allowing access on the road to disabled visitors, providing a new bridge over the river by the Church, circular walks and redway cycle routes to go into Haversham village. These were dependant on Parks Trust agreement. The clerk reported that the Parks Trust had stated that there was no news at the moment and that the Parish Council would be informed as soon as decisions had been reached or plans drawn up.

Cllr Gibbons – reported back from the Haversham Social and Community Centre meeting. The Children's Party and Bingo had both been a great success and had been well-attended. Compensation had been offered by the company that erected the two new garages by way of apologising for fitting the incorrect downpipes on the guttering. The Sports Hall guttering needed clearing out as obstructions were causing damp. The Committee was urgently trying to recruit a new secretary. It was agreed to flag this up in the next Chair's Report. It seemed increasingly likely that the Summer Fete would not be happening this year due to a lack of volunteers, although there was talk of holding some kind of summer event.

The Chair reported that a review of class sizes and the viability of the school had been positive; the full complement of staffing had taken time to reach and showed the school in a positive light.

10. FINANCIAL MATTERS

a. **Budget Discussions** – it was agreed that the clerk prepare a draft budget for the next meeting when the level of precept would also have to be decided. **Clerk**

b. **Financial Statement** to 30th November 2015 –

Lloyds bank statement at 30 th October 2015	<u>£14,833.57</u>
Presented cheques since last report	£842.11
Receipts since last report	£30.00
Net Position	<u>£14,021.46</u>
National Saving Account at 1 st January 2015	£10,301.36
Total of Lloyds and NSB Accounts	<u>£24,322.82</u>
Less Allocated reserves	£13,732.57
Less Outstanding Cheques	£537.60
Available funds at 30 th November 2015	<u>£10,052.65</u>

c. Accounts for payment -

- a. Warners of Bedford - £168.00; b. AH Contracts - £30.00; c. J Vischer, Salary as Clerk - £246.23; d. J. Vischer expenses - £57.88; e. Post Office (PAYE) - £184.80; f. Anglian Water (direct debit) – £154.38; f. NBR Printing Ltd - £540.00.

The above statements and payments were agreed.

11. COUNCILLORS NEW ITEMS

Cllr. Furniss reported that a new light in the roof of the Waste Recycling Plant was shining 'like a beacon' across the valley to Haversham. She had reported this to the Senior Communications Manager, Allison Darling, at Amey Cespa.

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Cllr. Watson reported that the crowing of an early-waking cockerel had been the subject of a noise complaint on the allotments and action was being taken.

Cllr. Gibbons reported that some of the old play equipment looked threadbare and the surface was cracked in one place. This prompted a discussion about the planned onsite gathering regarding the siting of the new play equipment, which should include an inspection of the old. The clerk added that he had ordered the new play equipment and the contractor was awaiting instructions. It was agreed to meet on the recreation field on Tuesday, January 26th at 2pm. Clerk to invite the contractor and MK Council play equipment team. Ex-councillor Lucy Aspinall also to be invited and asked to bring along some local parents. The clerk was instructed to ask the contractor for technical specification sheets prior to the meeting.

Clerk

The Chair reported on his meeting with the landowner of the proposed new building plots site on Linford Lane (this featured on the Site Allocations Plan). Acorn Housing Association had been given the First Option to Bid; one of the conditions was to ensure the local parish (Haversham cum Little Linford) received approx. £100,000 in planning gain funds. Another was to link the bridleway that runs across the motorway with Haversham village. The narrow, far end of the site bounded by the river would best be developed into a park which the Parish Council would have first option of maintaining. It was agreed to arrange a site meeting in January via email to which Ward Cllr. Geary would also be invited.

The Chair invited the Clerk to expand on the accounting option that he had emailed round a few days prior the meeting for purchasing tailor-made software at a considerably reduced price due to his work with other parishes. Normally this would cost approx. £630 (including onsite installation, induction, and the subscription) + a recurring annual subscription of £113. However the initial purchase cost could be shared between parish councils if the installation was going on the one computer as costs would be lower. Each parish council would receive its own software copy when the current clerk changed. The advantages were several: built in checks and balances - for example an error inputting data has to be countermanded by another entry, it could not simply be deleted and re-entered; the software automatically updates various consolidating spreadsheets as it goes along such as VAT, the external auditors return forms, budget calculations and year-end accounts - as it is these are separate time-consuming tasks. Furthermore it affords secure continuity for the financial accounting of the Parish, as clerks necessarily move on. It was agreed to purchase the package and regard the hours saved as an extra payment to the clerk whose hours continually surpass the six allotted. Proposer Cllr. Burgess, Seconder Cllr. Gibbons. Unanimous. (the final purchase cost depended on how many parishes agreed to buy)

12. PUBLIC FORUM

Ward Cllr. Geary gave an update on Plan:MK reporting that it was after all going out to consultation in spite of the 'call-in' by rural parishes but the result had been to require MK Council to add more detail to the proposal and eliminate the named settlements where substantial new building might occur. The threat of having to involve barristers had been removed. The consultation period would run for 3 months from mid-January. Ward Cllr. Geary was intending to hold meetings in Hanslope and Castlethorpe to which residents of this parish would be invited. The Castlethorpe meeting had already been arranged for Thursday 21st January.

13. DATE OF NEXT MEETING

The next meeting will be on 18th January 2016 at Haversham Social Centre at 7.30pm

The meeting closed at 9.00pm

Signed

date