

**MINUTES OF THE ANNUAL MEETING OF THE HAVERSHAM CUM LITTLE LINFORD PARISH COUNCIL HELD AT HAVERSHAM SOCIAL CENTRE ON MONDAY 16<sup>th</sup> May 2016 at 7.30pm.**

**PRESENT.**

Cllrs Burgess, Neal and Gibbons,  
Clerk J Vischer  
No Members of the public

**1. Apologies**

Cllrs Furniss, Watson

**2. Election of Chairman for the forthcoming year**

Cllr. Ian Burgess was duly elected Chair. Proposer Cllr. Gibbons, Seconder Cllr. Neal.

**3. Appointment of any external representatives & Liaison Roles for the forthcoming year**

Neighbourhood Action Group -  
Haversham First School - Cllr. Burgess  
Haversham Social & Community Centre -  
Allotments - Cllr Watson  
New Waste Recycling Centre (Amey-Cespa) – Cllrs Neal, Furniss  
Liaison roles - St Peter's Stanton Low – Cllr Furniss  
Stanton Low Arts -  
Ward Forum - Clerk

**Review and Adoption of Standing Orders**

These were reviewed and adopted - Proposer Cllr. Burgess, Seconder Cllr. Neal. Unanimous.

**Review and Adoption of Code of Conduct**

These were reviewed and adopted - Proposer Cllr. Gibbons, Seconder Cllr. Neal. Unanimous.

**Review and Adoption of Risk Assessment**

These were still under review

Meeting closed 7.50pm

Signed

date