

HAVERSHAM cum LITTLE LINFORD PARISH COUNCIL

MINUTES OF THE MEETING OF THE HAVERSHAM CUM LITTLE LINFORD PARISH COUNCIL HELD AT HAVERSHAM SOCIAL and COMMUNITY CENTRE ON MONDAY 15TH MAY 2017 FOLOWING THE ANNUAL MEETING

PRESENT.

Cllrs I Burgess (in the Chair), P Williams, C Langham, B Clift and E Neal; Ward Cllr A Geary; Thom Boddington (Skate Park group) + 2 residents
Clerk J Vischer.

1. APOLOGIES

Cllrs N Watson, P Furniss. These were accepted.

2. PUBLIC FORUM

The Skate Park item (9) was brought forward. Still awaiting a decision. Mr Boddington reported that the Group had recently met with Dave Childs, the proposed Ramp installer to confirm installation details. The contractor reported that he was 'ready-to-go'. He had requested siting a storage container on the Field but needed access through the school grounds as the entrance path to the Field was too overgrown with tree branches to allow passage. This may clash with the upcoming building works. Cllr Burgess offered to discuss with the School. **Cllr Burgess**

Mr Gilbert relayed from the Magazine editor how she was finding it difficult to determine who had paid for magazine advertising and who had not. The Clerk explained that he emailed updates of payments-in regarding the Magazine when requested – it was the editor who issued invoices and reminders to advertisers. If the business was not listed in the email then the assumption had to be that no payment had been made. The Clerk promised to ascertain if the new accounting software could isolate the specific payments to provide a list. **Clerk**

Regarding the proposed meeting between the School and HSCC Ward Cllr Geary explained that there had been no update from Ward Cllr Green. He offered to take on the role. **Ward Cllr Geary**

A resident asked if application could be once again be made for the provision of a 'Zebra Crossing' across Wolverton Road. Ward Cllr A Geary offered to present the idea to Highways. **Ward Cllr Geary**

3. COUNCILLORS DECLARATION OF INTEREST on any matters pertaining to this agenda – Cllr Neal declared a standing interest in item 13.1 as adjacent resident.

4. APPROVAL OF MINUTES

The minutes of the meeting held on 24th April 2017 were approved. These had been circulated via email prior to the meeting.

5. MATTERS ARISING FROM PREVIOUS MINUTES

- 5.1 Magazine survey results – The results had been circulated prior to the meeting. Councillors were pleased with the many positive comments and the high return-rate of responses. Cllr Clift went through the list of suggestions that had been compiled from all the questionnaire responses.
- 5.2 Frequency of emptying dog bins – the contractor had failed to reply to two requests for information from the Clerk. It was proposed to invite the Parks Trust to provide a second bin at the Car Park as this frequently overflowed in the summer school holidays. Clerk also to enquire as to whether Hanson's provide grants. **Clerk**
- 5.3 Archive protocol – the Clerk explained that there did not appear to be any kind of archive protocol on file. Aylesbury archive service was prepared to take not only minutes but any other parish documents that might be of historical significance. Clerk to enquire of the website provider as to whether the website had a storage facility. [*post-meeting note*: there is no storage facility within the website]. The Clerk performed regular monthly back-ups of all data to 'Flash' memory devices but there was no off-site storage. Cllr Neal offered to enquire about the ease and costs of 'Cloud' storage. **Cllr Neal**

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- 5.4 Website training – date preferences had been shared via an online poll between the Clerk, Cllr Clift, Lesley Gilbert, the Magazine editor, and ‘Kithappens’ the provider but the latter had not yet participated. Clerk to follow-up. **Clerk**
- 5.5 Signage on recreation field footpath – The Clerk had slightly reduced the words on the signs when ordering to reduce costs and make more impact. The signage was approved. Cllr Burgess offered to install. **Cllr Burgess**
- 5.6 Streetlight 16A gone out – reported 23/02/17 - FS13381292. To be checked. **Cllr Furniss**

Any Other Matters – None

6. PLANMK WORKING GROUP – Approval of Draft Report

Cllr Williams reported that the working group had gone through the draft report – already circulated to parish councillors following the last meeting – and made a few minor alterations to text and spacing. The Report had been written in a positive style which was designed to be helpful, and made clear why there were very good reasons not to build 6,000 houses in the area. The Draft Report was Approved. Proposed Cllr Williams, seconder Cllr Burgess: unanimous. Ward Cllr A Geary believed Castlethorpe had also approved the Report. Hanslope had yet to approve it. A vote of Thanks to Cllrs Williams and Watson for their commitment and time was proposed by Cllr Burgess and passed unanimously. A letter to residents encouraging responses to the PlanMK consultation was agreed, to be enclosed in the Magazine. Cllr Williams offered to draft. Cllr Burgess would also emphasise the need to respond in his final Chair’s Report. Ward Cllr A Geary offered to inform the other parishes and Gayhurst of the approval. Clerk to submit report as the Parish Council’s official response by June 8th.

Clerk/Cllr Williams

7. ALLOTMENTS

The Clerk reported that the renewals process was now complete for this season. Numbers of plotheolders had fallen slightly. The Branch-Out organisation had signed-up and been given details of how to pay.

8. **NEIGHBOURHOOD PLAN** – Cllr Williams reported that she had received a quotation from the consultant retained for the PlanMK report but she needed to find two more quotes for comparison. Clerk to forward details of one other consultancy known to him. **Cllr Williams**

9. **SKATE PARK** – *see above*: Open Forum

10. **SPEED INDICATOR DEVICE** – Cllrs Burgess and Neal reported that they had not heard from the person responsible at Castlethorpe Parish Council with reference to the data downloads. Cllrs Burgess and Neal to follow-up. **Cllrs Burgess/Neal**

11. **MAGAZINE COSTS IMPROVEMENTS** – The Clerk had reported to Cllr Williams between meetings that the printing costs had not apparently diminished on the latest copy. Clerk to scan and email over recent invoices from the printers. **Clerk**

12. REPORTS FROM REPRESENTATIVES

- 12.1 **Haversham Social and Community Centre** - Cllr Clift reported that he had not been able to attend the last meeting.
- 12.2 **Save St. Peter’s Group** (Stanton Low) – Nothing to report.
- 12.3 **MK Waste Recovery Park** – Cllr Neal reported that he had seen more white plumes venting from one of the chimneys. It was assumed that this was part of the commissioning process. To monitor.
- 12.4 **Parishes Forum** – quarterly – No meeting.
- 12.5 **Haversham School** – No meeting.

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13. ONGOING ENVIRONMENTAL ITEMS

- 13.1** Litter behind the Recycling Centre – reported 23rd Jan. 2017. Ref FS12093609. No update.
- 13.2** Mill Road gate MK ref FS9120625 – unrepaired
- 13.3** Traffic light sequence exiting Old Wolverton FS9079105 – no change or update.
- 13.4** Footpaths 42 & 43 – still outstanding 18th Jan 2017. Cllr Langham reported that Footpath 42 even though reinstated as reported by the MKC Footpaths officer, that she had verified that it was not the official width; Footpath 43 was reinstated. She had noticed however Footpath 40 was overgrown by plants leaning in from the edges. Clerk to report. **Clerk**
- 13.5** Old 'Kill Your Speed' sign – re-reported 25th October FS9196085. Re-reported 23 Jan 2017 - New ref FS12115562. Not removed.
- 13.6** Drains - a) Drains on the hill between the upper and lower villages – new ref FS4297097; b) Drain on Lt Linford Lane – new ref FS4300030; c) Several blocked drains in Wolverton Road (resident); d) Triangle Green culvert/drain blocked reported 20 Sep: ref FS6975137. Remaining drains un-cleared – no updates forthcoming. Cllr Burgess had not yet written to Duncan Sharkey to complain. **Cllr Burgess**
- 13.7** Recycling lorries (shortcut) – Cllr Burgess compiling a list. **Cllr Burgess**
- 13.8** Verge by Little Linford Lane MK Council depot reported 23rd March. Re-reported dumped concrete June 23rd ref FS4283073. Reported resolved 4 July. Re-reported 4th October with photos - new ref: FS7897000. Re-reported 23 Jan 2017 new ref FS12193989. Reported cleared 31 Jan 2017. Cllr Williams reported that the rubbish had not been cleared.
- 13.9** The pavement on the hill between the upper and lower villages – new ref FS4301554. Re-reported 13 July. Part done end September 2016. Re-opened as FS 4553328 – Nov 7th: “does not require immediate remedial work”. Re-reported 22 Nov: ref FS9974748. No update.
- 13.10** Street gutter weeds in Brookfield Rd – new ref FS4300224. No update.

14. PLANNING MATTERS

- 14.1** **Land Registry - Former Anglian Water land behind Brookfield Road** – no update. Ongoing.
- 14.2** **Land Registry rectification** on BM 338140 (Rec. Field) – Cllr Furniss had written to Property Services to explain that the school expansion would be being built partially on Parish Council owned land. A reply from the Property Manager had indicated that the school did in fact own the land upon which it was built, and expanding. However there was still a case for MKC to rectify the title BM338140 and provide an accurate plan to Land Registry that shows the outline of the school grounds correctly, unlike the current plan. A reply is awaited. Haversham PC can then apply to register their Title to the Recreation Ground, according to the 1967 conveyance.
- 14.3** **Planning Applications - Previous applications** – 17/00641/FUL 26 Wolverton Road Haversham, Drop kerb on a classified road to create a vehicle crossing outside of property and lay hard-standing for a driveway. No objections. *Permitted.*
- 14.4** 17/00889/FUL 54 Wolverton Road Haversham, Two storey side and single storey rear extension. No objections. *Permitted.*
- 14.5** **NEW applications** – 17/01189/DISCON (*for Info only*) Haversham Grange 30 High Street Haversham, Details submitted pursuant to discharge of condition 3 (external materials) attached to planning permission 17/00592/FUL
- 14.6** **Any Other Planning related matters** – Hill Farm House 'garden' - The Clerk had contacted Planning Enforcement who had replied to say that they were looking into the matter.

15. FINANCIAL MATTERS

- 15.1** **Accounts for payment** – Clerk's salary - £276.12; Admin expenditure - £106.93; Bin emptying (inv. 9330) - £30.00; BALC (annual sub) - £140.10; RTM Landscapes (of which Allotments: £113.63 net) - £618.26; Zurich Municipal (annual) - £700.88; HSCC – 21.00; NBR - £636.00; Staples printing of PlanMK Report (clerk refund) - £120.80.
- 15.2** **Financial Statement**
Presented cheques since last report £227.00

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Receipts since last report	£8,045.00
Lloyds bank statement, 19 April 2017	£15,931.77
National Saving Account at 1 st January 2017	£10,440.98
Total of Lloyds and NSB Accounts	£26,372.75
Less new and outstanding cheques	£2,232.89
Available funds	£13,698.88

Resolved: The above financial statement and payments were approved.

16. COUNCILLORS NEW ITEMS

- 16.1 Cllr Burgess** requested that the Clerk write to Ringway/MKC concerning the communication surrounding the recent re-surfacing of Wolverton Road. Although generally satisfied with the end result it was worth noting that the advance information was of a poor standard. Whilst residents of Wolverton Road received advance-warning letters those householders dependant on Wolverton Road such as the Crescent or Brookfield Road had not. **Clerk**
- 16.2 Cllr Burgess** reported that he would be getting two more keys cut for the recreation field double-gate as there was only one available (the contractor has another). He proposed that the Chair, the Clerk and Cllr Clift, being the HSCC liaison representative, be nominated key holders. This was agreed.
- 16.3 Cllr Williams** moved a Vote of Thanks to the outgoing Chair Cllr Burgess for his several years of consistent and fair charring. This was heartily supported by all present.

17. PUBLIC FORUM

None

18. DATE OF NEXT MEETING

Monday 19th June 2017 at 7.30pm at Haversham Social and Community Centre.

The meeting closed at 9.05pm

Signed

date