

Haversham-cum-Little Linford Parish Council
Meeting held on 20th April 2020
By WhyPay Teleconference

Present:

Pam Williams (Chair)
Pam Furniss (Vice Chair)
Ed Neal
Carol Langham
Barry Clift
Ian Burgess
Philip Turnbull
Thomas Walker (Clerk)

Apologies: None.

In attendance: None.

	Minutes	Actions
061/20	Apologies No apologies for absence were received.	
062/20	Declarations of Interest Councillors Furniss and Neal declared a personal interest related to planning application 20/00907/FUL in case this is were to be raised under items for discussion.	
063/20	Minutes of Previous Meetings The notes of the informal teleconference meeting held on 16 th March 2020 were agreed as a true record, with the following amendments: <ul style="list-style-type: none"> • Item 053/20: To note that Councillor Langham agreed to take on contacting BBOWT and progressing the issue of wildflower seeding, not the seeding itself. • Item 059/20: That the truck be described as 'regularly parked' rather than 'abandoned'. The Clerk to make these amends and provide the updated notes for website publication.	TW
064/20	Finance Papers The payments as previously circulated were approved. The Clerk noted that a £400 payment from Milton Keynes Council is currently unexplained. It was suggested and agreed to hide allotment holder names from future finance reports.	
065/20	Website Councillor Clift has been posting news updates for residents. Councillor Williams reported that the magazine editor has been finding the website difficult to upload to. The Clerk to reach out to the editor to discuss this.	TW
066/20	Speed Monitoring Project Positive feedback has been received from members of the public on the scheme. The SID at the Little Linford end of the High Street is not working. The SIDs are also saying 'thank you' to vehicles above the speed limit. The solar panels appear to be in positions where sunlight is poor. The Clerk to raise these issues with MK Council. There was some discussion over whether the parish council should be paying for the installation of the new roundels on the road as some existed previously and were removed during a resurfacing. The Clerk and Councillors to investigate the positions of these.	TW
067/20	Magazine Publication It has been agreed that the magazine editor is going to call one of the printing providers which responded to the invitation to tender. There	

	has been discussion of a dedicated magazine issue for the neighbourhood plan but this and all magazine distribution is on hold due to the Covid situation and the need for hand delivery. There was a suggestion that a page-turning digital magazine similar to the online version of the MK Citizen could be provided in its place. Councillor Langham noted she is aware of software which can do this and agreed to look into the possibility.	CL
068/20	Allotments All but four of the rent payments for 2020-21 have been received. The Clerk has sent reminder letters to the others. There is one confirmed new tenant and one prospective one. The ash tree removal has been completed very well and payment for this is included in the finance report.	
069/20	Neighbourhood Plan Task Group Reports Councillor Williams has had feedback from the King West site. The landowners intend to put the site forward for consideration at some point in the future, but no detailed plans have been agreed and the landowners are not concerned if it is omitted. Other sites are suggesting larger scale development than is envisioned for the plan allocations, but there is difficulty in refusing sites at this stage. The sites that are set back away from The High Street don't appear viable. Discussion took place about holding online Steering Group meetings. It was agreed that the Housing & Traffic subgroup need to meet first, then the Steering Group after. Councillor Burgess expressed concern about the scoring system received from O'Neill Homer, which seems to give all sites equal rating. Councillor Williams requested for feedback on the email thread on this by next Monday. Councillors were asked to send track-changed documents to Councillor Furniss on draft policies. The Clerk to start a new grant application for the 2020-21 year.	All TW
070/20	Section 106 Funds Options Discussion deferred to May meeting.	
071/20	MK Futures 2050 Response The response as previously circulated was approved. Councillor Turnbull noted he is supportive of the proposed population expansion and does not support the Parish Council's opposition to this. The Clerk to submit the response to MK Council.	TW
072/20	Membership of MK Forum It was agreed to join Milton Keynes Forum for the sum of £25 annually, Councillor Furniss proposing, Councillor Burgess seconding. The Clerk to bring an item to the May agenda to seek volunteer councillor to be a representative on MK Forum.	TW
073/20	Community Action on Covid-19 There are individuals in the community who are co-ordinating offers of and requests for support, with help from Community Action MK. The Clerk to circulate details.	TW
074/20	Parish Archiving Councillor Furniss asked Councillors to feed back with confirmation on which items can be disposed of. It was agreed that minutes and agendas should be retained as far back as possible. It was suggested to ask Bucks County Council what records they hold so duplication can be avoided. To remain an agenda item in May.	
075/20	Clerk Recruitment The current Clerk as agreed to remain available on an ad-hoc basis into July and cover the July meeting. Councillor Williams and the Clerk to discuss the Clerk's role and formulate a clear job description for a new candidate.	PW/TW

	It was agreed to begin recruitment efforts immediately. As face-to-face interviews are not currently an option it was agreed to advertise now and proceed with video interviews. The Clerk to locate an old job description, develop this and advertise through BALC, local press and Parish Council media.	TW
076/20	Reports from Representatives No reports were received as no meetings have taken place.	
077/20	Outstanding Items The paper, as previously circulated, was noted. The Clerk noted that actions from the informal March meeting have not yet been incorporated onto the log and will be combined with those from this meeting for circulation after. All items were deferred to May unless indicated otherwise below, with the following updates: Item 18-41: Councillor Furniss has submitted the documents to the land registry but progress is slow on this. Item 19-045: Councillor Burgess to send the Clerk notes in response to the email from MK Council on gullies and drainage. Item 19-052: The signs have been hit again. The Clerk to reach out to Councillor Bowyer about the need for more measures at this location.	
078/20	Items for Discussion <ul style="list-style-type: none"> • Councillor Turnbull reported the footpath from Mill Road to Little Linford Lane (path no. 22) is flooded in the woods. This has been reported to the MKC footpath officer. • The bin on Little Linford Lane is overflowing again. The Clerk to report. • Fly-tipping has occurred on Green Lane (which heads north between Broadacre and Farm). The Clerk to report. • The suggestion of holding a community litterpick once the Covid situation is over. • Some discussion was held of planning application 20/00907/FUL, which was received after the agenda had been circulated. It was noted that the roof tiles grey anthracite, which doesn't match the existing, that the extension is 2m longer than any other on the street, that it is proposed to remove remainder of front wall, which no other property nearby has done, and that neighbouring properties have not been properly notified. Councillors are asked to review the plans circulated by the Clerk and feed back comments by email for compiling into a response. 	TW TW All
079/20	Items for the Next Agenda No new items were proposed for the next agenda. The meeting closed at 9.25pm. The next scheduled meeting will be held on Monday 18th May 2020 by a means to be determined.	

Chair's Signature..... Date.....

Payments agreed at meeting:

£888.00 to Horizon Treecare, cheque no. 1951, ash tree removal from allotments
£952.00 NBR Printing, cheque no. 1952, issues 151 and 152
£455.20 to Thomas Walker, cheque no. 1953, Clerk's wages March 2020

£151.85 to B&MKALC, cheque no. 1954, 2020-21 subscription
£10.95 to Thomas Walker, cheque no. 1955, stamps and phone expenses
£7.93 to Carol Langham, cheque no. 1956, March meeting phone expenses
£9.40 to Barry Clift, cheque no. 1957, March meeting phone expenses
£80.18 to Pamela Furniss, cheque no. 1958, March meeting phone expenses, land registry fees and postage
£25.00 to MK Forum, cheque no. 1959, membership fees.