

Haversham-cum-Little Linford Parish Council
Meeting held on 21st September 2020
By Zoom Videoconference

Present:

Pam Williams (Chair)
 Carol Langham
 Ian Burgess
 Barry Clift
 Philip Turnbull
 Adele Boughton (Clerk)

Apologies: None.

In attendance: None.

	Minutes	Actions
135/20	<p>Apologies</p> <p>-No apologies for absence were received.</p>	HLLPC
136/20	<p>Declarations of Interest</p> <p>-Ian declared an interest in section 145 due to his wife applying. -Pam Williams is neighbours with the planning application re: Gate House.</p>	HLLPC
137/20	<p>To elect a Vice Chair</p> <p>-Pam suggested Philip Turnbull, seconded by Barry Clift, Philip accepted.</p>	HLLPC
138/20	<p>To Co-opt a new councillor and note the standing down of councillor Ed Neal</p> <p>-Jemma English was appointed councillor to replace Pam Furniss, Philip Turnbull suggested she should be appointed and Ian Burgess seconded it. Adele will send all relevant details to Jemma. It was also noted that Ed Neal had resigned.</p>	HLLPC
139/20	<p>To approve the minutes of the meeting held on 20th July 2020</p> <p>Unfortunately HCLLPC were unable to proceed with co-option of councillor until Sept meeting due to Covid 19.</p> <p>Adele will look to see if the Rowan tree on Rowan Drive by the salt bin has been removed.</p> <p>To add matters arising to future agenda items from the previous meetings minutes.</p> <p>Matters arising</p>	HLLPC and AB

	<p>-caravan's driving to Cosgrove was mentioned as a concern due to their bulk, Adele will ask Andrew Geary and Andy Swannell if anything has been done about this and it and will mention reports from residents that the drivers have been abrupt and rude.</p> <p>-Three dogs repeatedly off leads and one attacked a boy noted, Adele to seek legal advice from SLCC.</p> <p>-If it happens again HCLLPC will actively encourage the person to go to the police.</p> <p>-Manor Drive entrance signs not great.</p> <p>-Carol Langham will place some laminated signs up in various places by the Rec until further signs can be purchased.</p> <p>-Pam Williams will also mention the child being attacked in the next magazine.</p>	
140/20	<p>To discuss the fixed asset register.</p> <p>-Adele to check public liability and employers insurance and let Carol know.</p> <p>-Adele to make changes to the asset register.</p> <p>-Adele to make amendments to Standing Orders re: Philip's email and the front cover, Page nine change to Pam Williams.</p> <p>-Adele to send amended copy to Barry for the website.</p>	HLLPC
141/20	<p>To note the payments made and additional payments to be made.</p> <p>-All agreed to make the below payments.</p> <p>-Adele to add in all estimated payments from now on, colour coded as estimates and changed when agreed by bank statements.</p> <p>-Adele to do a word financial statement for each meeting in future.</p> <p>-Ian did not see the financial details.</p>	HLLPC
142/20	<p>To decide on NALCS salary scales, point 17 plus 3%</p> <p>-Keep at £12.76 at spinal 17 as per contract and change at the next NALC salary review.</p>	HLLPC
143/20	<p>To decide if any comments will be made re any planning applications</p> <p>-Planning for Gate House plans-No objections.</p>	HLLPC
144/20	<p>To receive a verbal report from the clerk on the banking signatories/change of address.</p> <p>-Adele to continue chasing the bank.</p> <p>-Adele to add Philip, Pam Williams, and Carol Langham.</p> <p>-Adele to read NALC'S financial legislation.</p>	HLLPC

145/20	<p>To decide on a candidate for the planters.</p> <p>-To ask two candidates to do a zoom interview, Philip and Jemma to interview the candidates, Philip will ask Jemma. All in agreement the new person will be appointed via email.</p> <p>-Adele to send the details to Philip of the candidates and Adele will let the other candidates know they are not required.</p>	HLLPC
146/20	<p>To discuss the use of the noticeboards.</p> <p>-Adele to place relevant notices and remove notices that aren't relevant.</p> <p>-Parish council and social centre information only.</p>	AB
147/20	<p>To receive a verbal update on the website.</p> <p>-Adele to give Barry the host details.</p> <p>-Barry updated the website.</p> <p>-Barry will continue with the analytics.</p>	HLLPC
148/20	<p>To receive a verbal update on the speed monitoring project.</p> <p>-Philip Jeffs/MKC Highways and Swarco to meet Ian. Adele to pass on the telephone number to Ian and Adele to email Highways and Swarco and pass on Ian's email address to meet. Not paying until Ian has met them.</p> <p>-Ongoing issues with SIDS, find out guarantee, information on the data on what was recorded and what proportion has been paid.</p> <p>-Adele to email MKC debt department and explain paying once the issue is resolved, Adele will attach the debt letter and will copy Michael Bracey in.</p>	HLLPC
149/20	<p>To receive a verbal update on the allotments</p> <p>-Adele is meeting with Pam and Jemma on Tuesday 22nd.</p> <p>- Jemma's husband to replace the fence for resident but not fix to gate post. He cannot replace gate post as no quotes sought or authorisation given by PC.</p>	

150/20	<p>To receive a verbal update on magazine publication</p> <ul style="list-style-type: none"> -NBR was cheaper. -Adele to remove item from the agenda. 	PW
151/20	<p>To receive Neighbourhood Plan task group reports.</p> <ul style="list-style-type: none"> -Pam collating all information. -Adele to see if there are any more grants for Neighbourhood plans, Adele to look at Locality. -Pam will copy Adele in with information from Leani. 	PW
152/20	<p>To consider options for section 106 funds.</p> <ul style="list-style-type: none"> -Ed sent around information from Keiron, agreed to pay for resurfacing of the ramp and the skate ramp group will make a donation. Adele to find out what the guarantee is for the resurfacing this time due to wear and tear last time. -ask David Childs, Pam will pass the relevant information onto Adele. -Waiting for a response re: church ramp. Barry to chase. -Anything left to contribute will go to the social centre for redecorating. -Adele will ask what paperwork MKC needs and how long it will be. 	HCLLPC AND AB
153/20	<p>To discuss litter picking</p> <ul style="list-style-type: none"> -Philip contacted Great Linford Parish Council whom are happy to share their equipment and information. -Discussed looking into a litter pick going forward, all agreed it is a good idea going forward. -Philip to put something into the magazine and Barry will place it onto the website. 	
154/20	<p>To receive a verbal update re: Actions log</p> <ul style="list-style-type: none"> -19-013-Potential right of way-Philip will pass the information onto Adele. -Adele and Pam to meet to discuss the Actions Log. -Adele to investigate the eye signs. 	

	<p>-Adele to look into the small claims court, Adele to also check with Thomas and then try calling them.</p> <p>-19-089-Adele to chase Andrew Geary.</p> <p>18-29- Adele to ask Pam Furniss re: filing cabinets and keys.</p> <p>19-041-Adele to look into gated road, how to make a formal request to restrict it to vehicles.</p>	
155/20	<p>To receive reports from representatives at other organisations:</p> <p>a) Haversham Social and Community Centre</p> <p>b) MK Waste Recovery Park</p> <p>c) Parishes Forum</p> <p>d) Rural West NAG</p> <p>e) BMKALC</p> <p>f) MK Futures</p> <p>-No MK Waste recovery representative.</p> <p>-MKALC Postponed to end of Sept.</p> <p>-Social centre groups have begun to return.</p> <p>-Adele to ask Pam Furniss for the keys for social centre.</p>	HLLPC
156/20	<p>To receive and consider items for the next agenda, log update and Close</p> <p>-To add matters arising to future agenda items from the previous meetings minutes.</p> <p>-To decide on a MK Waste recovery representative at the next meeting.</p> <p>-To add any further information for the agenda via email.</p>	HLLPC +AB

The next scheduled meeting will be held on Monday 19th October 2020 by a means to be determined.

Chair's Signature..... Date.....

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Payments agreed at meeting:

Already paid

- £173.56-Wave water bill -Direct debit
- £25.61-chq 1981- Hm Revenue and customs
- £552.93- chq 1984- Clerks salary
- £420.00- chq 1982- NBR Printing
- £618.23-chq 1983- RTM Landscapes
- £66.00-chq 1985- Barbara Osbourne payroll services

To be paid

- £74.73- Wave water bil-Direct debit
- 618.23- chq 1986- RTM Landscapes
- £25.61-chq 1987 -HM Revenue and customs
- £552.93-chq 1988- Clerks salary
- £41.55-chq 1989- Philip Turnbull-Finance training course
- £91.00-chq 1990- Payroll for July-Sept 2020 plus pension regulator re: declaration submission.
- £3000-chq 1991- O'neill Homer
- Buckingham and River Ouzel Drainage board-chq 1992- £14.45

Meeting ended: 22.18