

Haversham-cum-Little Linford Parish Council
Meeting held on 19th April 2021 at 7.30pm
By Zoom Videoconference

Present:

Pam Williams (Chair)
 Carol Langham
 Ian Burgess
 Barry Clift
 Philip Turnbull (Vice Chair)
 Jemma English
 Andy Swannell
 Adele Boughton (Clerk)

Apologies:

In attendance: George Bowyer

Public	Public -None.	
		Actions
272/21	Apologies -None.	HCLLPC
273/21	Declarations of Interest -Jemma English declared an interest in the website due to her husband Daryl English working on it.	HCLLPC
274/21	To approve the minutes of the meeting held on 15th March 2021. -All Agreed.	HCLLPC
275/21	Elect a chair and a vice chair -Ian suggested Pam Williams as chair-All agreed. -Pam suggested Philip Turnbull as vice chair-All agreed.	HCLLPC
276/21	Review and adopt standing orders and financial regulations* -Standing orders and financial regulations -Philip proposed and Carol seconded-All agreed. -Change to be made-contents on the front page. -Copies of amended documents will be made available for website publication.	AB and HCLLPC
277/21	Review and adopt Asset Register* -Asset Register all agreed with changes to be made : -Part 6 costs on dog bins updated.	AB and HCLLPC

	<ul style="list-style-type: none"> -Part 7 should say two sets of 4 drawers and £110 each, change address to the school. -Part 8 should say two allotment gates and a total of 2k. Play equipment should be put together. -Part 10-Basketball area cost should be £500.00 	
278/21	<p>Matters arising from minutes not on the agenda for discussion later</p> <ul style="list-style-type: none"> -Item on next agenda, update from Pam Furniss on land registry. -Pam Williams updated HCLLPC on Nalc's legal challenge re May 7th. We have to hold meetings in public from May 7th and most parish councils are not in favour including HCCLPC, other parish councils have delegated powers to the clerk following discussions with councillors so the meeting can happen as a recommendation via councillors on zoom as opposed to an official meeting. -At our April Parish Council Meeting we unanimously agreed to delegate decisions to our Parish Clerk from May 7 2021 with a review at our June meeting. -HCLLPC agreed to give the Clerk authority to make decisions on behalf of the Council on all matters that can be lawfully delegated as informed by a 'virtual' meeting of the councillors following a majority vote. This delegated authority will be reviewed at a 'virtual' meeting' to be held on Monday 21st June 2021. -Meetings should still be minuted. 	PF and HCLLPC
279/21	<p>To note the payments to be made, bank reconciliation and financial report*</p> <ul style="list-style-type: none"> -All updated. 	HCLLPC
280/21	<p>To receive a verbal report from the clerk on the banking signatories/change of address.</p> <ul style="list-style-type: none"> -Unity Trust -all agreed to change to Unity Trust at £6.00 per month. -Adele to sort out the savings account as well. 	HCLLPC
281/21	<p>To receive a verbal update re: The actions log</p> <ul style="list-style-type: none"> -18-41-Adele to find Pam Furniss' emails and forward for an update. -19-076-Andy will look into it. 	HCLLPC

	<p>-20-002-P.C.S.O is going to talk to Wolverton Road resident re dog fouling and quad bikes. Andy to look into Open Spaces Act.</p> <p>-Adele to find out to enact a bylaw, will ask NALC and SLCC.</p> <p>-19-078-Andy to pursue and contact school.</p> <p>-19-083-Document for the next meeting.</p> <p>-20-043-Pam to call Dorothy at Hanslope re data.</p> <p>-21-225-Concerned about insurance, the flood department waiting for feedback from highways.</p> <p>-20-168-Ian has costing, £450 for maintain over five years. Ian has looked into British Heart Foundation. HCLLPC agreed to defibrillators and maintenance if funding can be obtained. Locations need to be agreed.</p> <p>261/21-Relates to a gate.</p>	
282/21	<p>To receive a verbal report on the website.</p> <p>-Pam proposed we go ahead with Daryl English for a new website and platform with Barry to work with him, Andy seconded.</p> <p>-All agreed.</p> <p>-Jemma abstained due to declaration of interest and Barry abstained due to bringing the information to HCLLPC.</p>	BC AND DE
283/21	<p>To verbally discuss asking NBPC for a contribution to the dog bins</p> <p>-Due to the investment in a new bin and new contract HCLLPC will ask for a contribution from NBPC towards emptying it as it is in their parish. Ask for £100 per year.</p>	HCLLPC
284/21	<p>To verbally discuss play equipment in the Rec.</p> <p>-Ask parishioner what she would like to see there.</p> <p>-Which part of the play equipment exactly needs improving.</p>	HCLLPC
285/21	<p>To verbally discuss MK50.</p> <p>-Andy to circulate the documents for consideration at other meetings.</p>	AS
286/21	<p>To receive a verbal update on the allotments and to decide on sheds and bees on the allotments.</p> <p>-One plot remaining.</p> <p>-Tenants shall not, without prior written consent of the Parish Council erect any structure on their allotment plot.</p>	JE

	<p>New and replacement structures such as sheds shall not exceed base dimensions of 6ft x 4ft and have a maximum height of 6ft. Structures must be of sound construction, good condition and windows must be of a plastic material (no glass). Any structure erected on an allotment plot shall be regularly maintained as required by the Parish Council. The Parish Council reserves the right to request removal or repair of all erected structures on a tenant's allotment plot where the tenant fails to maintain the structure to an acceptable standard. Structures erected upon a tenant's allotment plot shall be removed upon termination of a rental agreement unless otherwise agreed by the Parish Council. Where it is agreed a structure can be left on a vacated plot that agreement shall be at no financial expense to the Parish Council.</p> <p>-Request for bees at one of the top plots by the houses on Brookfield Road, all agreed that allotment holders need to agree to it, if majority agreement then they can go ahead.</p>	
287/21	<p>To receive a verbal report on the Neighbourhood plan.</p> <p>-Bidwells do not want restrictions on where to extend their site. -Consultant suggested very strongly not to talk to Bidwells.</p>	PW
288/21	<p>To receive a verbal report for section 106 funds.</p> <p>To discuss progress on S106 funds for: Refurbishment of Skate Ramp Ramp for St Mary's Church Contribution to redecoration of HSSC -Funding letters on their way.</p>	AB
289/21	<p>To receive reports from representatives at other organisations:</p> <p>a) Haversham Social and Community Centre b) MK Waste Recovery Park c) Parishes Forum d) Rural West NAG e) BMKALC f) MK Futures g) MK Forum</p> <p>-No meetings were held for discussion except: Meeting on MK Forum about expansion on south east.</p>	HCLLPC
290/21	<p>To receive and consider items for the next agenda and close.</p>	HCLLPC

	<ul style="list-style-type: none"> -Contact MKC director re unanswered questions. -20mph document. -Wording of allotment terms and conditions. -Update from Pam Furniss on land registry. 	
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The next meeting to be held at 7.30pm on Monday 17th May 2021 by a means to be confirmed.

Meeting ended:22.00

Chair's Signature..... Date.....

Payments agreed at meeting:

Apr 2021 To be paid

-Adele Boughton-£552.93+£78.00 (allotment keys)+ £37.50 (ink again due to using most of it on allotment letters and terms and conditions=668.43-chq-2018

-Barbara Osborne-£66.00-chq-2019

-The bin shop-Dog bins-£547.87-chq-2020

-NBR Printing Ltd-£432.00-chq-2021

-Gill Burgess -£140.00 planters-chq-2022

-RCOH Ltd-£275.00-002026