

**Advisory virtual meeting of Haversham-cum-Little Linford  
Parish Council MONDAY 17<sup>th</sup> May 2021 at 7.30pm  
Via Zoom video conference**

***Formal Parish Council meetings are no longer permitted to be held by video link. The Parish Council have decided that it is not yet safe to meet face to face and with members of the public, as a temporary measure, advisory video meetings will therefore be held with formal decision making delegated to the Clerk of the Parish Council.***

**Present:**

Pam Williams (Chair)  
Carol Langham  
Ian Burgess  
Barry Clift  
Philip Turnbull (Vice Chair)  
Jemma English  
Andy Swannell  
Adele Boughton (Clerk)

**Apologies:**

**In attendance:** George Bowyer and Chris Wardle

|        |   |                |
|--------|---|----------------|
| Public | <b>Public</b> -None.  |                |
|        |   | <b>Actions</b> |
| 01/21  | <b>Apologies</b> -None.   | HCLLPC         |
| 02/21  | <b>Declarations of Interest</b> -None.  | HCLLPC         |
| 03/21  | <b>To approve the minutes of the meeting held on 19<sup>th</sup> April 2021.</b><br>-All Agreed.  | HCLLPC         |
| 04/21  | <b>Matters arising from minutes not on the agenda for discussion later.</b><br>-None.   | HCLLPC         |
| 05/21  | <b>To note the payments to be made, bank reconciliation and financial report and to agree and to decide on the insurance from quotes.</b><br>-Adele updated that there is a wait on the latest bank statement. She would circulate the financial report as soon as it was available<br>-Advised that insurance should be BHIB (Aviva) at a cost of £623.18 to start June 1 <sup>st</sup> 2021. This was the cheapest of three quotes all with the same cover. | AB AND HCLLPC  |

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| 06/21 | <p><b>To receive a verbal report from the clerk on the banking signatories/change of address.</b></p> <ul style="list-style-type: none"> <li>-Unity Trust bank is open, £500.00 transferred from Lloyds initially.</li> <li>-Awaiting latest bank statement to be able to start the annual return.</li> </ul>   | AB                           |
| 07/21 | <p><b>To verbally discuss the resignation of the clerk.</b></p> <ul style="list-style-type: none"> <li>-Adele to no longer take June annual leave and to take a week at the end of notice period to enable Adele to finish on July 22<sup>nd</sup> instead of July 29<sup>th</sup>, this was agreed in principle.</li> <li>-Pam to write an advert, Adele to remind Pam.</li> </ul>   | PW/AB                        |
| 08/21 | <p><b>To verbally discuss the land registry.</b></p> <ul style="list-style-type: none"> <li>-Title of the Recand The Crescent now belong to HCLLPC.</li> <li>-To write to Pam Furniss formally to say thank you, Ian to write it.</li> <li>-Discussion about P/O box addresses, Pam to contact MKC.</li> </ul>  | IB/PW                        |
| 09/21 | <p><b>To decide on any objections/comments re:</b></p> <p><b>A) Town and Country Planning Act 1990 (As Amended)<br/>Town and Country Planning (Development Management Procedure) Order 2015</b><br/>Application no: 21/01086/PANOTH<br/>Proposal: 3 x open sided cattle buildings<br/>BUILDING 1: length 12.2m, breadth 6.1m, pent roof sloping from front (4m) to back (3.5m)<br/>BUILDING 2: length 12.2m, breadth 12.2m, pent roof sloping from front (4m) to back (3.5m)<br/>BUILDING 3: length 12.2m, breadth 12.2m, apex roof height to eaves 4.9m, height to ridge 6.25m<br/>At: Crossroads Farm Greyhound Haversham To Wolverton Road Haversham Milton Keynes MK19 7DS</p> <p>-No objections and no response needed.</p> <p><b>B) Town and Country Planning Act 1990 (As Amended)<br/>Town and Country Planning (Development Management Procedure) Order 2015</b><br/>Application no: 21/01195/FUL<br/>Proposal: Single storey side and rear extensions and new canopy to front elevation<br/>At: 8 Rowan Drive Haversham Milton Keynes MK19 7AH</p> <p>-No objections and no response needed.</p> <p><b>C) Town and Country Planning Act 1990 (As Amended)<br/>Town and Country Planning (Development Management Procedure) Order 2015</b></p> | 1A Wolverton Rd-AS / IB / BC |

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|       | <p><b>Application no: 21/01208/FUL</b><br/> <b>Proposal: Garage alterations to include a new, raised, flat roof, and external cladding with the conversion of part of the store to a shower room and the installation of photovoltaic panels to the south side elevation wall of main house.</b><br/> <b>At: 1A Wolverton Road Haversham Milton Keynes MK19 7AE</b><br/> -Concerned about reflection from photovoltaic. Andy, Ian and Barry to meet on 18/05/21 and will email HCLLPC with information, the deadline is May 24<sup>th</sup> and any information that needs to be relayed to MKC will be emailed to Adele on or before the 24<sup>th</sup> May.</p>  |        |
| 10/21 | <p><b>To receive a verbal update re: The actions log*</b><br/> 18/41-To take off the list.<br/> 19-019+19-025-To ask MKC when they are back to full capacity to sort them.<br/> 19-045-George will work on this and call Ian.<br/> 19-076-Andy wrote to Euan Darling at MKC, Andy will call to see if he can expedite it.<br/> 20-002- Adele has chased.<br/> 19-041- Adele has chased, response from Deborah Carr.<br/> 19-078-Andy spoke to the school, happy to join with HCLLPC to help with the reduction of speed and zebra crossing.<br/> 20-043-Pam passed SID data to the P.C.S.O.<br/> 21-225-George is waiting to hear back from Highways and Health and Safety.<br/> 20-168-Not heard anything re:funding.<br/> 261-21- There is now a base but it is not finished very well, street works should be looking into it. Ask Streetworks/Highways to see if they have been out. Andy will speak to someone at Streetworks.</p> | HCLLPC |
| 11/21 | <p><b>To receive a verbal report on the website.</b><br/> -Waiting to hear from P.C.S.O to see if crime statistics can be put on the website. Barry to contact him.<br/> -Daryl has converted all the content onto a wix platform.<br/> -Few tweaks to be sorted on the new website.<br/> -Zoom meeting to sort any issues.</p>   | BC     |
| 12/21 | <p><b>To verbally discuss litter.</b><br/> -Philip cancelled May litter picking event to take place in June due to the weather.</p>   | CL     |

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|       | <ul style="list-style-type: none"> <li>-Issues with fly tipping.</li> <li>-Tip is currently still appointment only.</li> <li>-Carol to draft a letter for the next meeting re: appointment only at the tip.</li> </ul>  |               |
| 13/21 | <p><b>To receive a written report to discuss the 20mph speed limit*</b></p> <ul style="list-style-type: none"> <li>-Letter drafted by Philip with the help of Ian and Andy.</li> <li>-A few changes to the draft were discussed and agreed</li> <li>-Philip proposed advising Adele to send the 20mph letter in and seconded by Andy.</li> <li>- Philip proposed advising Adele to send the reduction to 40mph from 60mph letter in and seconded by Andy, also has support of ward councillors George Bowyer, Chris Wardle and Andrew Geary.</li> <li>-All but Carol agreed.</li> <li>-Thanks given to the team and in particular Philip for writing the letter.</li> </ul> | IB, AS and PT |
| 14/21 | <p><b>To verbally discuss contacting head of MKC</b></p> <ul style="list-style-type: none"> <li>-To write an all-encompassing letter of all issues and ask why we have had no comprehensive responses.</li> <li>-Philip to draft something for Pam to put it in her name.</li> <li>-To highlight those that started prior to covid and total lack of response.</li> </ul>   | PT/ PW        |
| 15/21 | <p><b>To verbally discuss MK50.</b></p> <ul style="list-style-type: none"> <li>-Andy updated that it is currently not derogatory to Haversham, but HCLLPC will need to be vigilant to any changes to the plan.</li> </ul>   | AS            |
| 16/21 | <p><b>To receive a verbal update on the allotments and to verbally discuss bee keeping and sheds.</b></p> <ul style="list-style-type: none"> <li>-Now full, first person on the waiting list.</li> <li>-Prioritize local residents.</li> <li>-Bees-No objection from plot holders.</li> <li>-Sheds -Three requests in writing, all agreed to stick to correct sizes, Jemma to forward the information to Adele.</li> <li>-Jemma was thanked for her work.</li> </ul>  | JE            |
| 17/21 | <p><b>To receive a verbal report on the Neighbourhood plan.</b></p> <ul style="list-style-type: none"> <li>-Grant agreed, waiting for official letter.</li> <li>-At point of putting it all together, Leani is checking the pre submission plan.</li> </ul>   | PW / AS / IB  |

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|       | -Andy, Ian and Pam will have a meeting with Bidwells and Maguires.  |           |
| 18/21 | <p><b>To receive a verbal report for section 106 funds.</b></p> <p><b>To discuss progress on S106 funds for:</b></p> <p><b>Refurbishment of Skate Ramp</b></p> <p><b>Ramp for St Mary's Church</b></p> <p><b>Contribution to redecoration of HSSC</b></p> <p>-Official agreements received.</p> <p>-Skate ramp to start shortly.</p> <p>-Social centre meeting this evening.</p>  | AB and PW |
| 19/21 | <p><b>To receive reports from representatives at other organisations:</b></p> <p><b>a) Haversham Social and Community Centre</b>-There was a discussion over members pursuing contributions from parishioners for a defibrillator.</p> <p><b>b) MK Waste Recovery Park</b>-None</p> <p><b>c) Parishes Forum</b>-None</p> <p><b>d) Rural West NAG</b>-None</p> <p><b>e) BMKALC</b>-None</p> <p><b>f) MK Futures</b>-None</p> <p><b>g) MK Forum</b>-None</p>  | HCLLPC    |
| 20/21 | <p><b>To receive and consider items for the next agenda and close.</b></p> <p>-Piece in the magazine about defibrillators, possible house to house collections.</p> <p>-Potentially set up a Go fund account, Jemma to send the information to Ian.</p> <p>-Need to be aware of the development by The Black Horse, company called Temple View, George will share the contact details with Adele and Pam to be invited to the June meeting.</p> <p>-Need to consider whether to meet in July-To be on the next agenda.</p> <p>-Parking on the footpath and verges -To be on the next agenda and invite P.C.S.O to the next meeting re footpath parking.</p> | HCLLPC    |

**The clerk agreed with all advice from HCLLPC and made decisions accordingly.**

**The next meeting to be held at 7.30pm on Monday 21<sup>st</sup> June 2021 by a means to be confirmed.**

**Meeting ended:21.59**

Chair's Signature..... Date.....

**Payments agreed at meeting:**

**May 2021 To be paid**

-Adele Boughton-£552.93+£35.00 ISO for 2021-2022=£587.93-002031

-Warners of Bedford-£35.28-002032

-BMKALC-£143.81-002030

-RTM Landscapes-£859.17 (3 Rec and 3 Green cuts and 1 allotment cut)-002033

-RCOH Ltd-£55.00 for missed VAT-002028

-BALC-£30.00 Training course-002029